



11 August 2020

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 17 August 2020 at 6.00pm for consideration of the following business -

- (1) Livestreaming Video and Audio Check
- (2) Acknowledgement of Country
- (3) Recording of Meeting Statement
- (4) Apologies for non-attendance
- (5) Disclosures of Interest
- (6) Public Forum
- (7) Mayoral Minute
- (8) Confirmation of Minutes - Ordinary Council Meeting held on 20.07.20
- (9) Matters arising from Minutes
- (10) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
- (11) Delegates Reports
- (12) Closed Meeting

Yours faithfully

Rebecca Ryan
General Manager

Meeting Calendar 2020

August

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
10.30am	12 August 2020	Central Tablelands Water Meeting	Blayney
9.00am	14 August 2020	Mining and Energy Related Councils Executive Meeting	Online
6.00pm	17 August 2020	Council Meeting	Community Centre
6.00pm	20 August 2020	Sports Council Meeting	Community Centre
6.00pm	25 August 2020	Tourism, Towns and Villages Committee Meeting	Community Centre
10.00am	27 August 2020	Central NSW Joint Organisation Board Meeting	Cowra

September

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
9.00am	2 September 2020	Audit Risk and Improvement Committee Meeting	Community Centre
6.00pm	21 September 2020	Council Meeting	Community Centre

October

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
5.00pm	8 October 2020	Cemetery Forum	Community Centre
5.45pm	8 October 2020	Access Advisory Committee Meeting	Community Centre
10.00am	9 October 2020	Traffic Committee Meeting	Community Centre
2.30pm	9 October 2020	Upper Macquarie County Council Meeting	Kelso
10.30am	14 October 2020	Central Tablelands Water Meeting	Grenfell
6.00pm	19 October 2020	Council Meeting	Community Centre

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HELD ON MONDAY 17 AUGUST 2020

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LIVE STREAMING OF COUNCIL MEETINGS

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By speaking at the Council Meeting you agree to be livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times.

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01) MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 20 JULY 2020

Department: Executive Services

Author: General Manager

CSP Link: 2. Local Governance and Finance

File No: GO.ME.3

Recommendation:

That the Minutes of the Ordinary Council Meeting held on 20 July 2020, being minute numbers 2007/001 to 2007/020 be confirmed.

MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE, ON 20 JULY 2020, COMMENCING AT 6.00PM

Present: Crs S Ferguson (Mayor), S Denton (via Zoom), A Ewin (Deputy Mayor), D Kingham, J Newstead, B Reynolds and D Somerville

General Manager (Mrs R Ryan), Director Corporate Services (Mr A Franze), Director Planning & Environmental Services (Mr M Dicker) and Executive Assistant to the General Manager (Mrs L Ferson)

ACKNOWLEDGEMENT OF COUNTRY

RECORDING OF MEETING STATEMENT

DISCLOSURES OF INTEREST

Nil

MAYORAL MINUTE

Minute silence acknowledging long serving Visitor Information Centre Volunteer, Barbara Anderson.

CONFIRMATION OF MINUTES

MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 22 JUNE 2020

2007/001 RESOLVED:

That the Minutes of the Ordinary Council Meeting held on 22 June 2020, being minute numbers 2006/001 to 2006/18 be confirmed.

(Reynolds/Newstead)
CARRIED

MATTERS ARISING FROM THE MINUTES

Nil

EXECUTIVE SERVICES REPORTS**COUNCIL RESOLUTION REPORT****2007/002****RESOLVED:**

That Council notes the Resolution Report to June 2020.

(Somerville/Reynolds)

CARRIED**RISK, WORK HEALTH AND SAFETY QUARTERLY REPORT****2007/003****RESOLVED:**

That Council receive and note the Risk, Work Health and Safety Report for the quarter April 2020 to June 2020.

(Denton/Newstead)

CARRIED**BCO ALLIANCE****2007/004****RESOLVED:**

That Council authorise the Mayor and General Manager to sign the BCO Alliance Memorandum of Understanding at a formal event on a date to be organised.

(Reynolds/Somerville)

CARRIED**SHOWGROUND STIMULUS PHASE ONE (2) FUNDING DEED****2007/005****RESOLVED:**

That Council;

1. Endorse the General Manager signing and execution of the NSW Department of Planning, Industry and Environment – Crown Lands Showground Stimulus Phase One (2), Funding Offer for the Blayney Showground for the new front fence, gates, signage and entry statement project for \$122,784 (inc GST)
2. Approve the carryover of \$111,622 for the Blayney Showground Project from 19/20 into the 20/21 Operational Plan.

(Newstead/Ewin)

CARRIED

- 2007/006** **IPART RATES REVIEW NSW GOVERNMENT RESPONSE**
RESOLVED:
1. That Council make representations to the Minister for Local Government in regards to Item 34 and the impact on Council via Mining and Energy Related Councils and LGNSW.
 2. That Council undertake a review of the differences in Council costs of providing additional services to mining properties in the Blayney Shire.
- (Somerville/Newstead)
CARRIED

- 2007/007** **LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM**
RESOLVED:
- That Council:
1. accept the Australian Government Local Roads and Community Infrastructure Grant Agreement for \$537,301 and authorise the General Manager to sign the funding agreement
 2. approve the nomination of the Newbridge Road Rehabilitation Project.
- (Somerville/Ewin)
CARRIED

- 2007/008** **BUILDING BETTER REGIONS FUNDING ROUND IV - KICKING GOALS FOR GIRLS**
RESOLVED:
- That Council authorise the General Manager to sign and accept the Building Better Regions Funding Agreement for \$750,000 for the Kicking Goals for Girls Project at King George Oval, Blayney.
- (Kingham/Newstead)
CARRIED

CORPORATE SERVICES REPORTS

- 2007/009** **REPORT OF COUNCIL INVESTMENTS AS AT 30 JUNE 2020**
RESOLVED:
1. That the report indicating Council’s investment position as at 30 June 2020 be received.
 2. That the certification of the Responsible Accounting Officer be received and the report be adopted.
- (Reynolds/Somerville)
CARRIED

- 2007/010** **2020/21 COUNCILLOR AND MAYORAL REMUNERATION**
RESOLVED:
That Councillor and Mayoral remuneration be paid at the maximum level for the Rural Council category, per the 2020 Local Government Remuneration Tribunal Determination, being \$12,160 for Councillors and \$26,530 for the additional Mayoral annual fee effective from 1 July 2020.
- (Newstead/Reynolds)
CARRIED

- 2007/011** **SALE OF LAND FOR UNPAID RATES**
RESOLVED:
1. That the report on the Sale of Land for Unpaid Rates and Charges be received and noted.
 2. That Council, pursuant to s.713 of the Local Government Act, 1993:
 - a. Sell the listed properties at a public auction to be held at the Blayney Shire Council Chambers on Tuesday 10 November 2020 commencing at 10:00 am;
 - b. Authorise Council staff to proceed with the necessary arrangements pertaining to the sale of the properties as set out by the Local Government Act 1993; and
 - c. Authorise the General Manager to set the reserve price on the day of auction.
 3. That Council not withdraw any property from the sale unless all unpaid rates and charges are paid in full.
 4. That Council undertake Land Title searches to verify land descriptions and owners for the preparation of Sale documents.
 5. That Council advertise all land in accordance with the Local Government Act, 1993.
 6. That Council endorse execution of relevant contracts and associated documentation by the Mayor and General Manager under Council seal.
- (Denton/Kingham)
CARRIED

- 2007/012** **REVIEW OF AGENCY INFORMATION GUIDE**
RESOLVED:
That Council adopt the Agency Information Guide and Proactive Release Program for the ensuing 12 months and make it available through Council's website.
- (Reynolds/Newstead)
CARRIED

INFRASTRUCTURE SERVICES REPORTS**DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT****2007/013****RESOLVED:**

That the Director Infrastructure Services Monthly Report for July 2020 be received and noted.

(Somerville/Ewin)

CARRIED

RENEWABLE ENERGY ACTION PLAN REVIEW**2007/014****RESOLVED:**

1. That Council endorse the Renewable Energy Action Plan 2020.
2. That a report comes back to Council with options.

(Reynolds/Kingham)

CARRIED

MINUTES OF THE FLOODPLAIN RISK MANAGEMENT COMMITTEE MEETING HELD 7 JULY 2020**2007/015****RESOLVED:**

1. That the Minutes of the Floodplain Risk Management Committee Meeting held on Tuesday 7 July 2020, be received and noted.
2. That Council adopt the revised Terms of Reference of the Blayney Shire Floodplain Risk Management Committee.

(Newstead/Somerville)

CARRIED

PLANNING AND ENVIRONMENTAL SERVICES REPORTS**2020/21 OPERATIONAL PLAN - YMCA CENTREPOINT FEE AMENDMENTS****2007/016****RESOLVED:**

1. That Council endorse and place on public exhibition for a period of 28 days the amended fees and charges for CentrePoint proposed by YMCA for 2020/21.
2. Should no written submissions be received during the public exhibition, the 2020/21 Operational Plan be amended to include the new 2020/21 CentrePoint fees and charges.
3. That the adult gym and classes casual entry be \$14 and that the concession gym and classes casual entry be \$10.

(Somerville/Ewin)

CARRIED

LATE REPORTS**BLAYNEY RESIDENTIAL DEVELOPMENT PROJECT - LAND SALE (LOT 12 AND LOT 9)****2007/017****RESOLVED:**

1. That Council endorse the action of the General Manager to accept the offers for sale of Lot 12 at Streatfeild Close (Lot 12 DP1264136) at the listed price of \$136,000 and Lot 9 at Streatfeild Close (Lot 9 DP1264136) at the listed price of \$144,000.
2. That Council endorse execution of relevant contracts and associated documentation by the Mayor and General Manager under Council seal if required.

(Reynolds/Newstead)

CARRIED**CLOSED MEETING****2007/018****RESOLVED:**

That the meeting now be closed to the public in accordance with Section 10A of the Local Government Act, 1993 for consideration of the following matter:

REQUEST FOR VARIATION - WASTE COLLECTION AND PROCESSING CONTRACT

This matter is considered to be confidential under Section 10A(2)(c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

(Reynolds/Ewin)

CARRIED**CONFIDENTIAL MEETING REPORTS****REQUEST FOR VARIATION - WASTE COLLECTION AND PROCESSING CONTRACT****2007/019****RESOLVED:**

That Council:

1. Authorise the Mayor and General Manager to approve by application of the Council Seal to vary the existing domestic waste and recycling contract between Blayney Shire Council (Council) and JR & EG Richards Pty Ltd.
2. Note Visy Recycling will from 1 July 2020 retain 100% of income from the NSW Container Deposit Scheme.

(Reynolds/Newstead)

CARRIED

2007/020 RESOLVED:

That as consideration of the matters referred to in the closed meeting has been concluded, the meeting now be opened to the public.

(Somerville/Reynolds)

CARRIED

AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE MAYOR ANNOUNCED THE OUTCOMES OF RESOLUTION NUMBER 2007/019.

There being no further business, the meeting concluded at 7.44pm.

The Minute Numbers 2007/001 to 2007/020 were confirmed on 17 August 2020 and are a full and accurate record of proceedings of the Ordinary Meeting held on 20 July 2020.

Cr S Ferguson
MAYOR

Mrs R Ryan
GENERAL MANAGER

02) APPLICATION FOR LEAVE OF ABSENCE

Department: Executive Services

Author: General Manager

CSP Link: 2. Local Governance and Finance

File No: GO.CO.1

Recommendation:

That Council approve the Leave of Absence application submitted by Councillor Denton for the September 2020 Council meeting.

Reason for Report:

Councillor Denton is seeking Council approval for a Leave of Absence, for the September 2020 Council meeting.

Report:

Councillor Denton will be an apology for 21 September 2020 Council meeting and has submitted an application for this Leave of Absence.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

03) LGNSW ANNUAL CONFERENCE 2020

Department: Executive Services

Author: General Manager

CSP Link: 2. Local Governance and Finance

File No: GR.ME.2

Recommendation:

That Council

1. Nominate the Mayor as voting delegate to the LGNSW Annual Conference 2020; and
2. Approves the registration and attendance of the Mayor, Deputy Mayor and General Manager as Blayney Shire Council Delegates to attend the LGNSW Annual Conference 2020.

Reason for Report:

To inform Council of the Local Government NSW (LGNSW) Annual Conference 2020 and appoint the voting delegate for Blayney Shire Council.

To seek Council approval for the registration and payment of expenses as per Council Policy for Council Delegates attending the LGNSW Annual Conference.

Report:

The LGNSW Annual Conference is being held at the Crowne Plaza Hunter Valley in Lovedale, from Sunday 22 to Tuesday 24 November 2020.

Councils must register the names of their delegates for voting during formal business sessions by 3 November 2020. Blayney Shire Council is entitled to 1 voting delegate, which has in the past been allocated to the Mayor.

Motions are required to be submitted online by 28 September 2020 to allow printing and distribution of the Business Paper. The latest date motions can be accepted for inclusion in the Conference Business Paper is 25 October 2020.

Risk/Policy/Legislation Considerations:

Motions should be strategic, affect members state-wide and introduce new or emerging policy issues and actions. The LGNSW Board will accept motions for inclusion in the Business Paper for the Conference only where they are consistent with the objects of the Association and relate to Local Government in NSW and/or across Australia.

The issue must concern or is likely to concern Local Government as a sector, seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association.

They must have a lawful purpose, be clearly worded and unambiguous in nature and cannot express preference for one or several members over one or several other members.

Should Councillors propose a motion it will require a title, adequate wording and background information with support evidenced by a Council Resolution.

A motions Sub-Committee reviews and groups all submitted motions received before making the final decision on inclusion or not.

The conference remains subject to COVID-19 Public Health Orders.

Budget Implications:

The 2020/21 budget includes an allocation for the Mayor, Deputy Mayor and General Manager to attend the LGNSW Conference.

As per Council's 'Payment of Expenses and the Provision of Facilities to the Mayor and Councillors Policy' Council will meet the Registration, Accommodation, Travel and Car Parking costs for Council Delegates attending the LGNSW Conference as authorised by Council Resolution.

Any additional accommodation costs incurred as a result of the attendance of partners shall be borne by the Councillor or Delegate.

Should a delegate be unable to attend once registered, a substitute delegate may attend in their place at no additional charge.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

04) RESOURCES FOR REGIONS ROUND 7**Department:** Executive Services**Author:** General Manager**CSP Link:** 1. Public Infrastructure and Services**File No:** GS.LI.1**Recommendation:**

That Council endorse the following project applications totalling \$3,055,718 be submitted under the NSW Government's Resources for Regions Round 7 Program:

1. CentrePoint Stage 2	\$1,800,000
2. Carbine Road	\$550,000
3. Forest Reefs Road	\$655,718
4. Blayney Library and Blayney CBD Master Plans	\$50,000

Reason for Report:

To seek Council endorsement for the scope and ranking of projects to be submitted for funding under the NSW Government's Resources for Regions (RfR) Round 7 Program.

Report:

On Monday 7 July 2020, the Hon Paul Toole MP visited Blayney and announced the Resources for Regions (RfR) Program Round 7.

\$50 million is available under Round 7, allocated across the 24 identified Local Government Areas (LGAs). Prescribed allocations of funding to eligible LGAs consist of:

- a base allocation of \$1 million
- weighted funding to the most mining affected LGAs using the mining employment location quotient

Blayney Shire Council has been allocated \$3,055,718. Funding can be used for an infrastructure project, delivery of a program or a business case.

Project type	Minimum grant funding	Maximum funding
Infrastructure	\$250k	\$3million
Programs	\$100k	\$300k per program
Business cases	\$50k	\$50k

Whilst not mandatory, financial contributions are encouraged to any nominated projects.

Council is the only eligible applicant, for a Council project, on behalf of Councils working together or Joint Organisations or for a project identified by a community group.

Applications close on Wednesday 2nd September 2020. Following an assessment and approval process, it is not expected successful projects will be announced until November 2020.

Eligible infrastructure projects include; roads, bridges and waste, sporting facilities, swimming pools, fitness centres and mainstreet and town centre beautification, civic centres, recreational facilities, walking and cycling tracks, community centres, halls. There is no mandatory co-contribution and no requirement for a Benefit Cost Ratio.

Risk/Policy/Legislation Considerations:

Eligible applications will be assessed against the following:

- delivery of outcomes aligned with RfR objectives
- local need – project must be identified in CSP, REDs or other Strategic Plan/Document
- affordability
- deliverability

Project Management resources are always a risk, which is being mitigated by concentrating on 4 projects for this funding and spreading the delivery time over the 3 years. The major project will be undertaken by contractors, following a Tender process in accordance with Council's Procurement Policy. Designs and estimates have been revised to ensure costs are known.

Projects in the current Operational Plan (OP) are not eligible unless the funding request increases project scopes. Projects identified in Long Term Financial Plan (LTFP) may be bought forward and delivered sooner if there is no funding sourced for this project.

Following the shortlisting of projects over the past month, Council staff have progressed consultation with Regional NSW – Department of Regional Development staff and the following projects meet the RFR guidelines and criteria.

	Project	Total Project Cost	Request RFR7
1	CentrePoint Roof and Utility Project	\$1,800,000	\$1,800,000

Replacement of the 3000m² roof, 2 new automatic front doors, installation of PV solar panels and water harvesting infrastructure (for use at both CentrePoint and Carrington Park). The project will reduce; gas, electricity and water consumption at CentrePoint and reduce water consumption at Carrington Park. Design is complete, draft tender documents ready, 10 to 12 week delivery proposed to commence in March/April 2021.

2	Carbine Road – Sealing	\$1,100,000	\$550,000
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With allocation from the Cadia (East) Special Rate Variation (SRV), this project would include sections of realignment, and the widening, pavement strengthening and sealing of the existing unsealed section which is 2.2km in length; that is impacted by mining traffic. Realignment is required to address poor road geometry prior to being sealed to ensure road user safety, and will require land acquisitions.

Final road width design will have to be considered in consultation with landholders due to the High and Medium value Roadside vegetation. This project has been identified in the LTFP, RfR7 funding will enable the project to be brought forward from 23/24 and completed in the 21/22 financial year.

3	Forest Reefs Road – Road Works	\$1,206,718	\$655,718
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Council has progressively upgraded the main route from Millthorpe to Cadia, over the past 10 years, to service what is the fastest growing rural residential area of Blayney Shire. Works have included realignments, widening, and pavement strengthening, ensuring improved safety outcomes and increased pavement life which has previously been impacted by the poor draining, low lying nature of the area.

The next 2 priority sections; both 1.2km in length include realignment, widening, drainage works and pavement strengthening to improve road user safety and will link with previously upgraded sections through to Forest Reefs. This funding will be added to the SRV contribution, and bring forward works that are currently not included in Council's LTFP.

4	Library and Blayney CBD Plans	\$50,000	\$50,000
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Stage 1 of the Library Refurbishment is approved and funding allocated to construct new compliant public toilets, and install a new front accessible door. Stage 2 of this project is to build a new addition to the rear of the block to provide increased library, family history space with staff kitchen, amenities, store room and meeting rooms. Plans are essential to progress this to DA approval and investment (shovel) ready stage.

The Blayney CBD Plans will focus on detailed designs for the Blayney mainstreet; along Adelaide Street (which is also the Mid Western Highway) from the Railway Line to the Library, and include the Shopping Centre in Farm Lane. Concepts will be developed for the recommended High Pedestrian Zone, traffic calming, parking, disabled access and main street beatification, with pedestrian linkages to Farm Lane and Shopping Centre.

Total

\$3,055,718

Budget Implications:

Projects must commence within 12 months of approval and be completed within 3 years.

Whilst an initial asset write off totalling \$232k is forecast for the replacement of the roof at CentrePoint it is anticipated that the operational savings resulting from the installation of solar panels and water harvesting infrastructure will reduce the electricity, gas and water consumption by \$32k per year. This will help offset the estimated increased operational costs of \$195k following the major upgrade. Additional depreciation attributed to the CentrePoint Roof and Utility project is estimated to be \$38k.

Carbine Road sealing works was originally programmed over 2 years in 2021-22 and 2022-23 will have an estimated write down of \$6k whilst Forest Reefs Road write down is estimated to be \$142k. The ongoing additional depreciation expense to maintain these roads is minimal.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

05) TOURISM EVENT DEVELOPMENT PROGRAM 2020-21**Department:** Executive Services**Author:** Manager Tourism and Communications**CSP Link:** 3. The Local and Visitor Economy**File No:** RC.PL.1**Recommendation:**

That Council approve the revision of the Tourism Event Development Program to include funding for general marketing and promotion activities for 2020/21.

Reason for Report:

As a direct result of the COVID-19 virus and the impact Public Health Orders have had on local events, this report seeks Council approval to revise the Tourism Event Development Program for 2020/21 to include general marketing and promotion activities.

Report:

In December 2019 Council approved the Tourism Event Development Fund, a pool of \$10,000 to be used for events in the Blayney Shire open to both not-for-profit and commercial businesses. Due to COVID-19 an amount of \$8,500 in unused funds from 2019/20 have been carried over to 2020/21, in addition to the \$10,000 allocation for 2020/21.

With COVID-19 restrictions in place it has not been viable for community organisations and local businesses to host or plan for events. The uncertainty of how COVID-19 will impact on events for 2020/21 continues, and it is proposed that the fund be expanded to include marketing and promotional activities for not-for-profit and commercial businesses.

Marketing and promotional activities may include but not be restricted to;

- Creation of promotional assets
- Website development/upgrades
- Digital marketing activities
- Professional photography and videography
- Design costs
- Print media
- Consultant fees
- Virtual/Online events

Funding terms include:

- Supported by matching funds by the applicant/s
- Not-for-profit organisations and commercial businesses have a maximum of \$1,000 for individual applications.

- Joint campaigns between multiple organisations/businesses have a maximum of \$1,000 per organisation/business with a total maximum of \$3,000 per application
- Village committee applications have a maximum \$3,000 per application
- Marketing and promotional activities must be approved by the Manager Tourism and Communications prior to launching.
- Commercial businesses must also be members of Orange360.

Some examples of projects that could be funded include:

- Filming of gardens in a Millthorpe Garden Ramble virtual tour
- Photography of tourism businesses for marketing and promotion
- Millthorpe Cellar Door wine tasting and online purchase promotion

Risk/Policy/Legislation Considerations:

In accordance with the Local Government Act, s356 Council may resolve to grant financial assistance to persons for the purpose of exercising its functions. As the program was included in the draft 2020/21 Operational Plan, does not exceed more than 5 percent of Council's income and is open to all persons within Council's area; 28 days public notice of Council's resolution is not required.

As each application is submitted an assessment will be undertaken in accordance with the guidelines; a report will be presented with a recommendation for Council approval.

It is appreciated that event coordinators and businesses are experiencing COVID fatigue and with that a lack of confidence about future planning. If the initial interest is low, Council will facilitate projects that local community groups and tourism operators may wish to participate. This might for example be an image library project for digital destination marketing purposes.

Budget Implications:

As detailed above an amount of \$18,500 funding is allocated in the 2020/21 budget. The revision of the program eligible projects will ensure the funding is expended and provide relevant support to local businesses dealing with COVID.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

06) MINUTES OF THE BLAYNEY SHIRE CULTURAL CENTRE WORKING GROUP MEETING HELD MONDAY 3 AUGUST 2020

Department: Executive Services

Author: General Manager

CSP Link: 4. Community, Sport, Heritage and Culture

File No: ED.LI.2

Recommendation:

1. That the minutes of the Blayney Shire Cultural Centre Working Group, held on Monday 3 August 2020, be received and noted.
2. That Council dissolve the Cultural Centre Working Group Committee and members be thanked for their contribution and input into this important project, noting the successful cultural infrastructure projects implemented since the groups inception.

MINUTES OF THE CULTURAL CENTRE WORKING GROUP MEETING HELD ON MONDAY 3 AUGUST 2020 AT THE BLAYNEY SHIRE COMMUNITY CENTRE AND ZOOM

Meeting commenced at 5.30pm.

1. PRESENT

Mayor Scott Ferguson (Chair), Deputy Mayor Allan Ewin (via ZOOM), Rebecca Ryan (General Manager), Elizabeth Russ, Gwenda Stanbridge, Ian Tooke, Tom Williams and Jan Richards (via ZOOM).

2. APOLOGIES

RECOMMENDED: That the apologies submitted on behalf of Margaret Paton and Graeme Summerson be accepted.

(Elizabeth Russ / Tom Williams)

3. DISCLOSURES OF INTEREST

Nil

4. MINUTES FROM PREVIOUS MEETING – 3 FEBRUARY 2020

RECOMMENDED: That the minutes from the previous Cultural Centre Working Group Meeting held on 3 February 2020 be adopted.

(Ian Tooke / Gwenda Stanbridge)

5. BLAYNEY LIBRARY REFURBISHMENT PLANS**a. PHASE 1 (ACCESS DOOR AND ACCESSIBLE TOILETS PROJECTS)**

- Funding by DSP \$175,000 to be completed by June 2021.
- CWL feedback received for project implementation
- Access committee have provided input.

b. PHASE 2 (BUILDING EXPANSION)

- Plans to be developed to DA and CC.
- Recognise a lot of changes will be made whilst finessing plans and costing
- Users will be engaged for their feedback

6. WORKING GROUP RECOMMENDATION TO DISSOLVE

In 2015, Blayney Shire Council established the Cultural Centre Working Group, as a Section 355 Advisory Committee to undertake investigation of the options and planning for a Cultural Centre in Blayney and assist Council with the following:

- community and stakeholder engagement into the investigation of opportunities to incorporate the Blayney Shire Library, Arts and Culture, Museum, Cottage and Visitor Information Centre
- preparation of Concept Plans that may be used for Stage 2
- submitting of grant applications to sourcing external funding efforts

Section 355 Advisory Committees are established and dissolved by resolution of Council.

Cultural Centre

Concept plans for the Cultural Centre were developed at the rear of the VIC/Ironbark Café, with the limiting factor being car parking. The land adjoining at that stage was not on the market and a sale was not imminent.

Further concept plans at the current Library site were developed, which included an option to utilise the adjoining block of land facing Henry Street. This block of land is not for sale.

In 2017 and 2018, applications were submitted to the NSW Regional Cultural Funding Program for the additional Library / Cultural Centre Space; and both time unsuccessful.

Since then a number of side projects have been completed, or underway.

Visitor Information Centre and Ironbark Café

In 2016, the Visitor Information Centre was refurbished to incorporate a new Cafe space with a more compact VIC area allocated for the Blayney Shire Arts Council. A new roof, heating, cooling and building works to provide accessible toilets, VIC and Café catering Kitchen was completed ready for reopening in February 2017.

Blayney Train Station

In 2018, following an approach by Sydney Trains and subsequent interest by the Blayney Town Association (Textures of One) and Family History Group, renovation works commenced and were completed in 2019 at the Blayney Train Station.

A Business Plan was prepared for the Platform Project, in the latter part of 2019 for a community arts and cultural, meeting, community hub. Stage 2 of the Refurbishment works commenced in May 2020, and by December 2020 Sydney Trains will have completed the Stage 3 refurbishment, approved under their Office of Environment and Heritage approvals process.

Transport Access Program (TAP) funding has been bought forward to commence in August 2020, to refurbish the ramp, parking and platform access to make compliant with disability standards.

A heritage consultant has been engaged by Sydney Trains, and is currently working with the Blayney Town Association and stakeholders to plan the commissioning and adaptive reuse of the buildings. This includes the design and interior fitout of the whole precinct including refurbished ambulant toilets, installation of onsite and digital heritage interpretation to facilitate the community art space/cultural heritage use as proposed to Council last year.

The area that is being made available for community use includes:

- Refreshment Room building
- Two platform sheds
- Toilet block
- Option for event use of disused platform, gardens and car park (subject to agreement)

Sydney Trains are preparing the Development Application (DA) for the Change of Use to a Community Facility. Issuing of an Occupancy Certificate would be dependent on the TAP Project being completed with Safety and Operational Plans prepared based on the risk assessments undertaken last year.

The DA will be lodged towards the latter part of 2020, when Phase 2 is completed and the TAP Project underway.

Library

A DA has been approved for Stage 1 Refurbishment of the Library, which includes new access front doors and construction of ambulant public toilets at the south eastern side of the Library.

Concept drawings have been prepared for Stage 2; which will provide for a larger Library; incorporating the Family History space. Stage 2 this does not address the exhibition needs for the 195 pieces of the Viv Kable Collection, nor the storage space for the Blayney Family History Group.

When the Stage 1 works are complete, it is intended that Council with Central West Library Service and the Blayney Family History Group; to work together and progress Stage 2 to Development Approval. This will ensure the project is shovel ready stage by the end of 2021.

Given the successful refurbishment of the Visitor Information Centre into a VIC/Café; current refurbishment and plans for the Blayney Train Station Platform Project and funding of Stage 1 works at the Blayney Library; a Cultural Centre that combines all of these activities is no longer deemed a community need.

It is proposed that the committee be dissolved and members thanked for their contribution and input into this important project, noting the successful cultural infrastructure projects implemented since the groups inception.

RECOMMENDATION:

That Council dissolve the Cultural Centre Working Group Committee and members be thanked for their contribution and input into this important project, noting the successful cultural infrastructure projects implemented since the groups inception.

(Ian Tooke / Elizabeth Russ)

The Mayor acknowledged the contribution of all members for their time and input into this committee and thanked Jan Richards, who will be retiring from CWL in October 2020; for her contribution to Blayney Shire Library.

7. MEETING CLOSE

There being no further business the meeting closed at 5.50pm.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

07) REPORT OF COUNCIL INVESTMENTS AS AT 31 JULY 2020

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 2. Local Governance and Finance

File No: FM.IN.1

Recommendation:

1. That the report indicating Council's investment position as at 31 July 2020 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

Reason for Report:

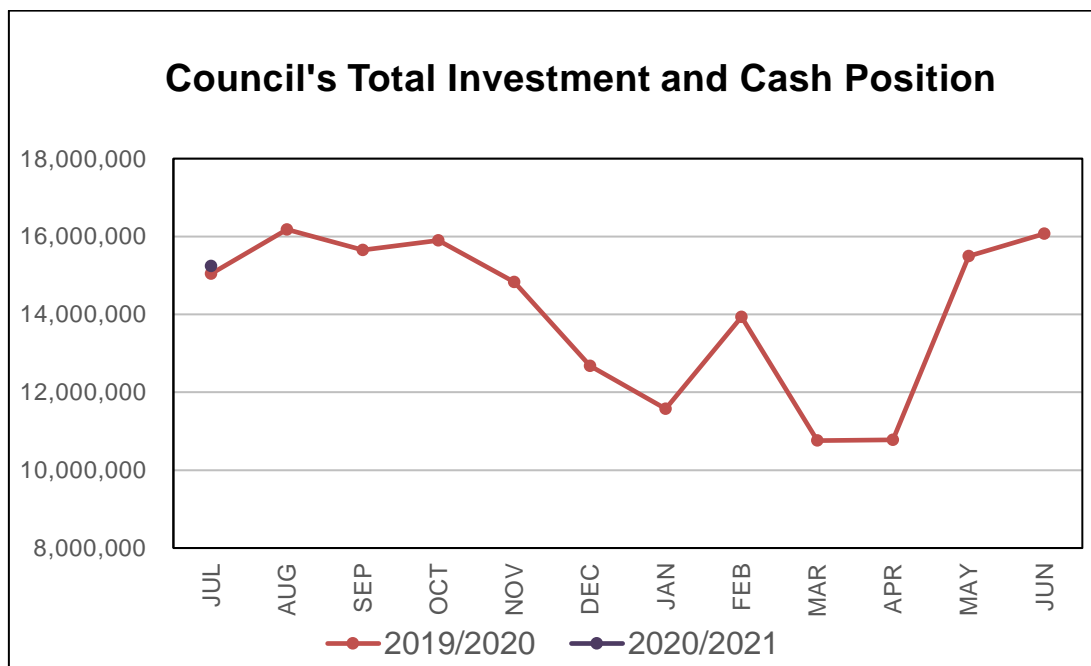
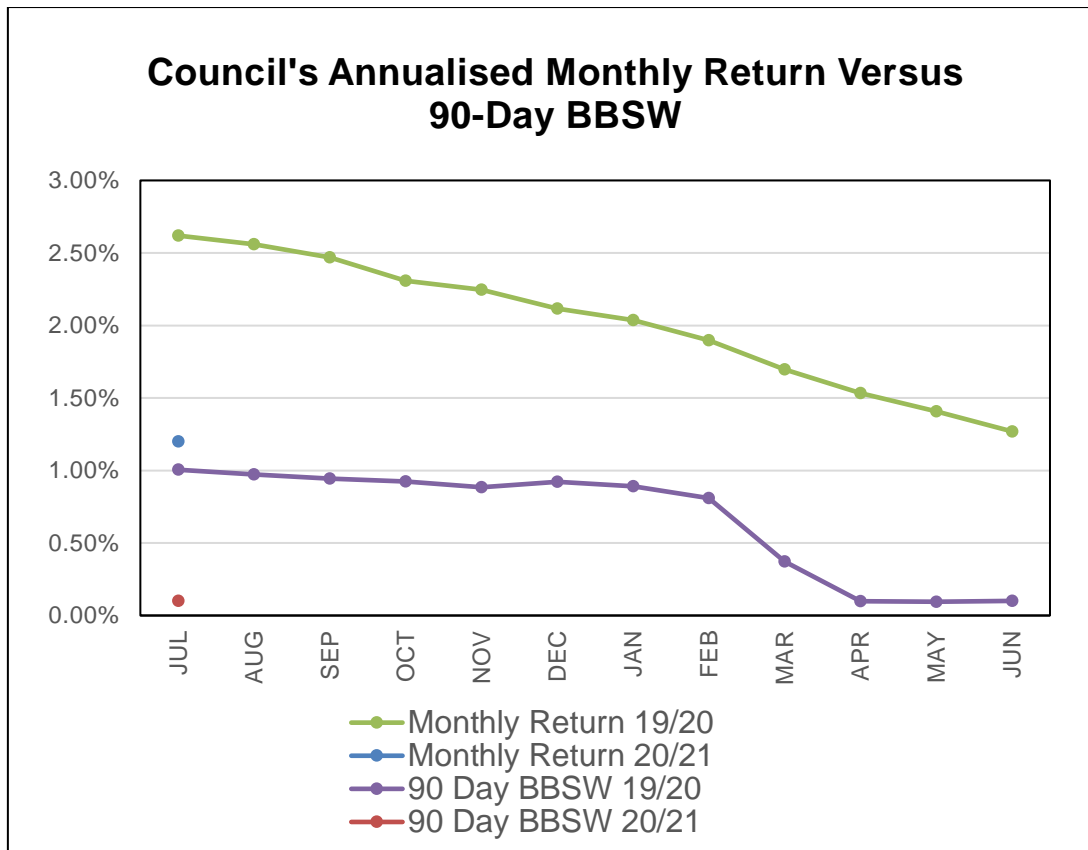
For Council to endorse the Report of Council Investments as at 31 July 2020.

Report:

This report provides details of Council's Investment Portfolio as at 31 July 2020.

Council's total investment and cash position as at 31 July 2020 is \$15,239,549. Investments earned interest of \$14,525 for the month of July 2020.

Council's monthly net return on Term Deposits annualised for July of 1.20% outperformed the 90 day Bank Bill Swap Rate of 0.10%.



REGISTER OF INVESTMENTS AND CASH AS AT 31 JULY 2020				
Institution	Rating	Maturity	Amount \$	Interest Rate
AMP Bank	A2/BBB+	04/08/2020	500,000	2.000%
Macquarie Bank	A1/A+	18/08/2020	500,000	1.500%
NAB	A1+/AA-	01/09/2020	500,000	1.170%
ME Bank	A2/BBB	15/09/2020	500,000	1.600%
Bendigo & Adelaide Bank	A2/BBB+	29/09/2020	500,000	1.500%
Auswide Bank Ltd	A2/BBB	13/10/2020	500,000	1.700%
NAB	A1+/AA-	27/10/2020	500,000	1.040%
CBA	A1+/AA-	11/11/2020	500,000	0.720%
NAB	A1+/AA-	17/11/2020	500,000	0.970%
Macquarie Bank	A1/A+	24/11/2020	500,000	1.550%
Macquarie Bank	A1/A+	01/12/2020	500,000	0.850%
NAB	A1+/AA-	08/12/2020	500,000	0.960%
NAB	A1+/AA-	12/01/2021	500,000	0.960%
NAB	A1+/AA-	26/01/2021	500,000	0.850%
NAB	A1+/AA-	09/02/2021	500,000	0.830%
NAB	A1+/AA-	23/02/2021	500,000	0.770%
MyState Bank Ltd	A2/BBB+	02/03/2021	500,000	1.650%
AMP Bank	A2/BBB+	16/03/2021	500,000	1.800%
Macquarie Bank	A1/A+	23/03/2021	500,000	0.850%
Bank of Queensland	A2/BBB+	30/03/2021	500,000	1.050%
NAB	A1+/AA-	11/05/2021	500,000	0.970%
NAB	A1+/AA-	25/05/2021	500,000	1.000%
Westpac	A1+/AA-	01/06/2021	500,000	0.940%
Westpac	A1+/AA-	08/06/2021	500,000	0.940%
Westpac	A1+/AA-	22/06/2021	500,000	0.980%
Total Investments			12,500,000	1.166%
Commonwealth Bank - At Call Account ⁽¹⁾			1,502,306	0.750%
Commonwealth Bank Balance - General ⁽¹⁾			1,237,243	0.100%
TOTAL INVESTMENTS & CASH			15,239,549	
Benchmarks:	BBSW 90 Day Index ⁽¹⁾			0.100%
	RBA Cash Rate ⁽¹⁾			0.250%

1. % Interest rates as at 31/07/2020

Summary of Investment Movements - July 2020		
Financial Institution	Investment/(Recall) Amount \$	Commentary
NAB	(503,100)	Term Deposit Matured 14/07/2020
NAB	500,000	Term Deposit Reinvested 14/07/2020
NAB	(502,182)	Term Deposit Matured 21/07/2020
NAB	500,000	Term Deposit Reinvested 21/07/2020
NAB	(506,597)	Term Deposit Matured 28/07/2020
NAB	500,000	Term Deposit Reinvested 28/07/2020

Long Term Credit Rating (or Moody's, Fitch, S&P or Equivalent)	Policy Maximum	Current Holding %	Current Holding \$
TCorp IM Funds	100%	0%	-
AAA – AA Category	100%	56%	7,000,000
A- Category	40%	16%	2,000,000
BBB+ Category ⁽²⁾	30%	20%	2,500,000
BBB Category ⁽²⁾	10%	8%	1,000,000
BBB- Category and below: Local ⁽³⁾ ADI's	5%	0%	-
2. BBB+ / BBB categories are not to exceed 30% collectively 3. ADI's located within the Local Government Area			12,500,000

Individual Institution Limit	Rating	Policy Maximum	Current Holding
AMP Bank	A2/BBB+	1,000,000	1,000,000
Auswide Bank Ltd	A2/BBB	500,000	500,000
Bank of Queensland	A2/BBB+	1,000,000	500,000
Bendigo & Adelaide Bank	A2/BBB+	1,000,000	500,000
CBA	A1+/AA-	5,000,000	500,000
Macquarie Bank	A1/A+	2,00,000	2,000,000
ME Bank	A2/BBB	500,000	500,000
MyState Bank Ltd	A2/BBB+	1,000,000	500,000
NAB	A1+/AA-	5,000,000	5,000,000
Westpac	A1+/AA-	5,000,000	1,500,000

RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS			
	Actual 30/06/2019 \$ 000's	Forecast 30/06/2020 ⁽⁴⁾ \$ 000's	Forecast 30/06/2021 \$ 000's
External Restrictions	9,713	9,389	8,197
Internal Cash Restrictions	6,777	6,447	5,382
TOTAL RESTRICTED ASSETS	16,490	15,836	13,579

4. Forecast figures are unaudited as at report preparation date.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffaney Irlam, certify that the investments listed in this report have been made in accordance with s625 of the Local Government Act (1993), the Local Government (General) Regulation (2005) and Council Policy.

Risk/Policy/Legislation Considerations:

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s625 of the Local Government Act (1993). Investments made are in accord with the framework established within Council's Investment Policy.

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

**08) DRAFT STATEMENT OF FINANCIAL REPORTS BY COUNCIL
2019/20****Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 2. Local Governance and Finance**File No:** FM.AU.1

Recommendation:

1. That the statement in accordance with Section 413(2)(c) of the Local Government Act 1993, and Clause 215 of the Local Government (General) Regulation (2005) for the General Purpose Financial Statements for the year ending 30 June 2020 be made.
2. That the certification of the Responsible Accounting Officer be received.
3. That the statement in accordance with the requirements of the Code of Accounting Practice in relation to the Special Purpose Financial Statements for the year ending 30 June 2020 be made.
4. That the statements be signed by the Mayor, Deputy Mayor, the General Manager and the Responsible Accounting Officer.
5. That the General Purpose Financial Statements and Special Purpose Financial Statements be referred to audit and Intentus Chartered Accountants, as the contracted agent for the NSW Audit Office, be invited to complete the audit as per the requirements of Section 413(1) of the Local Government Act (1993) and Local Government (General) Regulation (2005).
6. That Council approve the creation of a Carryover works restricted cash account.
7. That Council approve the creation of a Property account – borrowings restricted cash account.
8. That Council approve the net transfers from Council's external cash restrictions of \$324k.
9. That Council approve the net transfers from Council's internal cash restrictions of \$386k, for the purposes as detailed in Schedule 1.
10. That Council approve supplementary votes of expenditure to the 2020/21 budget for carryover works from 2019/20 to 2020/21, totalling \$1.493m funded from Internal Cash Restrictions of \$376k and External Cash Restrictions of \$1.117m as per the attached schedule be approved.

Reason for Report:

To approve the referral to audit of Council's Draft General Purpose Financial Statements (GPFS) and Draft Special Purpose Financial Statements (SPFS), and to seek Council approval by resolution for both the GPFS and SPFS. To seek endorsement of Council for Restricted Cash transfers in 2019/20 and expenditure votes for carryover works from 2019/20 to 2020/21.

Report:

Section 413(3) of the Local Government Act (1993), requires Council to prepare Financial Reports and to refer those reports for audit within 4 months after the end of the financial year (s416 (1)).

Council is required to present a statement on its opinion on the reports under Local Government s413 (2)(c). Copies of the Statements required are enclosed.

Whilst the Financial Statements are in the final phases of preparation, it is a requirement that these statements be signed prior to completion in order for the audit to occur. The timing for audit is proposed for 31 August - 2 September 2020.

Once the auditor has completed the audit and has submitted their report, Council must fix a date for a meeting at which the auditor's report will be presented, and give public notice of the date. This date must be at least 7 days after the date on which notice is given, but not more than 5 weeks after the auditor's reports are given to Council.

The statutory deadline for finalisation, audit and lodgement of financial reporting this year has been extended from 31 October to 30 November 2020 due to Covid19.

However given Council has not extended its timing of the year end audit it is still anticipated that the NSW Audit Office appointed auditor, Intentus, will present their report to the Meeting of Council on 16 November 2020.

Council has been presented with a draft net operating result of \$3.43m surplus, with a net operating result before the inclusion of grants and contributions for capital purposes of (\$1.79m) deficit.

Council's Operating Performance Ratio measures the ability of Council to contain operating expenditure within its operating revenue. In 2019/20 the consolidated draft ratio is (4.08%) which is below the Office of Local Government benchmark of 0%. By fund, (4.05%) for the General Fund and (4.31%) for the Sewer Fund.

Council's financial position however remains sound with the ability to pay current obligations above the industry benchmark. Council's consolidated unrestricted current ratio is 2.56x with the Office of Local Government benchmark at 1.5x.

Enclosed is a summary of draft 2019/20 key performance indicators.

Council completed over \$13.8m worth of capital works in 2019/20. Significant capital works include:

- Completed works of \$3.96m on Council's road network.
 - \$870k on finalisation of two sections of Forest Reefs Rd
 - \$421k works on Newbridge Road

- \$776k on Mandurama Road
- \$665k on Hobbys Yards Road
- \$121k on the initial sealing of a number of village streets across the shire
- \$1.43m on gravel resheeting, resealing and heavy patching program throughout the Shire.
- \$827k on replacement of the Carcoar Rd bridge over Cowriga Creek and three bridges under the small format bridge program.
- Footpath construction works totalled \$330k, including finalisation of the SCCF Round 1 projects in Blayney and Lyndhurst and a number of spot renewals across the footpath network.
- Plant replacements of \$934k including the replacement of a Caterpillar Grader, backhoe, skid steer and 7 mowers.
- Building works of \$6.58m included \$4.86m on the major upgrade to CentrePoint and \$1.55m on construction of the Central West Livestock & Equestrian Centre.
- \$429k on other structures including commencement of works at Napier Oval and construction of the Dakers Oval cricket nets.
- \$155k was spent on works at the Sewerage Treatment Plant including Wetlands rectification project and maturation pond repairs.

A number of adjustments have been made to Council's Restricted Cash since the schedule adopted with the third Quarterly Budget Review. A number of amendments to cash restrictions have been based on actual results for the financial year.

The following is a summary of proposed movements in cash restrictions following a robust review of funds held and their associated purpose. The recommended changes to Internal Cash Restrictions together with actual activity for the financial year will result in unrestricted cash balance of \$278k. The internal cash restrictions show net transfers out of \$386k. The external cash restrictions show net transfers out of \$324k.

Recommendation of Changes to Internal Cash Restrictions

Creation of new Internal Cash Restrictions:

Carryover works	\$170k
Property account – borrowings	\$1.32m

The enclosed schedule of Restricted Cash Movements provides an outline of movements for the 2019/20 year. The movements in cash restrictions are subject to change as a result of any audit adjustments and will require endorsement of Council in the event that there are audit amendments.

Enclosed for information of Councillors are the Statements for Signature by the Mayor and Deputy Mayor, General Manager and Responsible Accounting Officer, 2019/20 Draft Primary Financial Reports for referral to Council's Auditor.

Also enclosed for endorsement by Council is a schedule of supplementary budget votes for carryover works from 2019/20 to 2020/21. This is required to ensure expenditure incurred for works in progress or proposed works is authorised by Council. Approval in the amount of \$1.493m is sought. These works are funded by external cash restrictions of \$1.117m and internal cash restrictions of \$376k.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffaney Irlam, certify that to the best of my knowledge that:

- The draft General Purpose Financial Statements attached have been prepared in accordance with the requirements of the:
 - the *Local Government Act 1993 (NSW)* (as amended) and the regulations made thereunder
 - the Australian Accounting Standards and professional pronouncements, and
 - Local Government Code of Accounting Practice and Financial Reporting.
- The draft Special Purpose Financial Statements attached have been prepared in accordance with the requirements of the:
 - NSW Office of Water Best-Practice Management of Water and Sewer Guidelines, and
 - Local Government Code of Accounting Practice and Financial Reporting.
- To the best of my knowledge and belief, these financial statements:
 - present fairly the Council's operating result and financial position for the year,
 - present fairly the operating result and financial position for each of Council's declared business activities for the year, and
 - accord with Council's accounting and other records .

Risk/Policy/Legislation Considerations:

Council's Operating performance ratio is a key performance indicator which measures Council's ability to contain operating expenditure within its operating income. Whilst some of the contributing factors this year, particularly in relation to write-off of infrastructure assets, are non-recurrent they will still impact Council's ability to meet the OLG benchmarks for this performance indicator.

In addition, TCorp assess Council's performance indicators in its assessment of Council's financial sustainability. This could impact on Council's ability to access low cost borrowings from TCorp in the future.

In 2019/20 Council staff undertook a revaluation of the Transportation Asset classes including Roads & Roadside Furniture, Bridges, Footpaths, Stormwater and Major Earthworks. Whilst the revaluation is still under final review from Council's auditor it is anticipated that an additional \$100m of assets will be accounted for including a likely prior period error adjustment for Stormwater inclusive of 866 additional stormwater pits and 483 stormwater pipes valued at \$6.7m.

In light of this operating result and increased depreciation expense going forward, Council will need to develop a wider remedial strategy to ensure Council's financial sustainability in the long term.

Budget Implications:

The income statement reports Council's original budget against actuals. As at 30 June 2020 the Income from Continuing Operations was \$22.8m compared to \$21.9m budgeted. Whilst Capital Grants and Contributions were up by \$1.4m, User Fees & Charges were down 409k and Interest & Investment income by \$159k with the most significant variations being quarry revenues and user fees from CentrePoint with the centre forecast to be closed for only 9 months following the major upgrade.

Operating expenditure of \$19.34m compared to \$17.97m budgeted. Resulting in a net operating result before grants and contributions provided for capital purposes of (\$1.78m) deficit compared to \$101k surplus budgeted. The most significant variation to budget was due to the write off of assets following the major upgrade at CentrePoint totalling \$905k. Additionally in 2019/20 the transportation revaluation was undertaken which identified a further \$654k of asset write off's across the transportation asset sub classes including duplication of the Heritage Park Wetlands in Stormwater and Depreciable Land Improvements of \$158k, \$25k for the 3 small format bridge replacements, \$338k of pavement sub base and \$78k in footpaths.

Enclosures (following report)

1	2019-20 Blayney Shire Council - GPFS	4 Pages
2	2019-20 Blayney Shire Council - SPFS	2 Pages
3	2019-20 Blayney Shire Council - Key Performance Indicators	1 Page
4	2019-20 Schedule of Carryover Works	1 Page

Attachments (separate document)

Nil

Blayney Shire Council

Income Statement

for the year ended 30 June 2020

Original unaudited budget 2020	\$ '000	Notes	Actual 2020	Actual 2019
Income from continuing operations				
11,205		3a	11,244	10,991
1,974		3b	1,565	2,258
305		3c	344	284
3,855		3d,3e	4,133	4,141
3,833		3d,3e	5,212	9,160
442		4	283	445
263		6	–	–
23		20	–	382
<u>21,900</u>			<u>22,781</u>	<u>27,661</u>
Expenses from continuing operations				
6,840		5a	7,060	7,138
337		5b	260	90
2,781		5c	2,840	2,642
5,387		5d	5,624	5,364
2,621		5e	2,501	2,993
–		6	1,071	655
<u>17,966</u>			<u>19,356</u>	<u>18,882</u>
<u>3,934</u>			<u>3,425</u>	<u>8,779</u>
<u>3,934</u>			<u>3,425</u>	<u>8,779</u>
3,934			3,425	8,779
101			(1,787)	(381)

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Income Statement should be read in conjunction with the accompanying notes.

Blayney Shire Council

Statement of Financial Position

as at 30 June 2020

\$ '000	Notes	2020	2019
ASSETS			
Current assets			
Cash and cash equivalents	7(a)	3,554	3,548
Investments	7(b)	12,500	13,000
Receivables	8	932	1,392
Inventories	9a	2,173	1,758
Other	9b	53	58
Current assets classified as 'held for sale'	10	–	–
Total current assets		19,212	19,756
Non-current assets			
Receivables	8	–	102
Infrastructure, property, plant and equipment	11(a)	232,889	222,664
Intangible Assets	13	117	137
Right of use assets	15a	–	–
Investments accounted for using the equity method	20	–	25,017
Total non-current assets		233,006	247,920
Total assets		252,218	267,676
LIABILITIES			
Current liabilities			
Payables	16	822	1,294
Income received in advance	16	222	222
Contract liabilities	14b	923	–
Borrowings	16	576	455
Provisions	17	2,238	2,147
Total current liabilities		4,781	4,118
Non-current liabilities			
Payables	16	2	3
Borrowings	16	7,203	5,304
Provisions	17	689	717
Total non-current liabilities		7,894	6,024
Total liabilities		12,675	10,142
Net assets		239,543	257,534
EQUITY			
Accumulated surplus	18	91,940	113,532
Revaluation reserves	18	147,603	144,002
Council equity interest		239,543	257,534
Total equity		239,543	257,534

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Blayney Shire Council

Statement of Cash Flows

for the year ended 30 June 2020

Original unaudited budget 2020	\$ '000	Notes	Actual 2020	Actual 2019
Cash flows from operating activities				
<i>Receipts:</i>				
11,200	Rates and annual charges		11,202	10,960
1,984	User charges and fees		1,312	3,635
429	Investment and interest revenue received		392	425
7,690	Grants and contributions		10,770	13,070
406	Other		547	1,800
<i>Payments:</i>				
(6,839)	Employee benefits and on-costs		(6,997)	(6,852)
(2,892)	Materials and contracts		(3,312)	(3,234)
(317)	Borrowing costs		(255)	(231)
–	Bonds, deposits and retention amounts refunded		(9)	(6)
(2,619)	Other		(2,493)	(4,520)
	Net cash provided (or used in) operating activities	19b	11,157	15,047
9,042				
Cash flows from investing activities				
<i>Receipts:</i>				
–	Sale of investment securities		(3)	–
650	Sale of real estate assets		1,224	9
860	Sale of infrastructure, property, plant and equipment		451	237
–	Deferred debtors receipts		43	49
<i>Payments:</i>				
–	Purchase of investment securities		500	1,500
(12,193)	Purchase of infrastructure, property, plant and equipment		(13,969)	(16,898)
–	Purchase of real estate assets		(1,384)	(54)
–	Purchase of intangible assets		(33)	(60)
(10,683)	Net cash provided (or used in) investing activities		(13,171)	(15,217)
Cash flows from financing activities				
<i>Receipts:</i>				
2,500	Proceeds from borrowings and advances		2,500	1,320
<i>Payments:</i>				
(501)	Repayment of borrowings and advances		(483)	(317)
1,999	Net cash flow provided (used in) financing activities		2,017	1,003
358	Net increase/(decrease) in cash and cash equivalents		3	833
1,576	Plus: cash and cash equivalents – beginning of year	19a	3,548	2,715
1,934	Cash and cash equivalents – end of the year	19a	3,551	3,548
13,653	plus: Investments on hand – end of year	7(b)	12,500	13,000
15,587	Total cash, cash equivalents and investments		16,051	16,548

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Blayney Shire Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 7(c). Restricted cash, cash equivalents and investments

\$ '000	2020		2019	
	Current	Non-current	Current	Non-current
Total cash, cash equivalents and investments	16,054	–	16,548	–
attributable to:				
External restrictions	9,389	–	9,713	–
Internal restrictions	6,391	–	6,777	–
Unrestricted	274	–	58	–
	16,054	–	16,548	–

\$ '000	2020	2019
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Details of restrictions

External restrictions – included in liabilities

Specific purpose unexpended grants – general fund (2020 only)	905	–
External restrictions – included in liabilities	905	–

External restrictions – other

Developer contributions – general	683	851
Developer contributions – sewer fund	860	936
Specific purpose unexpended grants (recognised as revenue) – general fund	88	406
Sewerage services	5,342	4,991
Voluntary planning agreement – mining	195	215
Rates – special variation mining	145	362
Domestic waste management	1,171	1,071
Unexpended borrowings	–	881
External restrictions – other	8,484	9,713

Total external restrictions

	9,389	9,713
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Internal restrictions

Plant and vehicle replacement	372	238
Employees leave entitlement	957	857
Asset reserve – buildings	9	127
Asset reserve – parks and recreation	81	81
Asset reserve – stormwater	52	52
Asset reserve – transport	302	1,062
Blayney sports facility master plans	12	40
Centrepoint reserve	–	717
Election reserve	77	58
Environmental projects – Belubula river	53	53
Financial assistance grant	1,417	1,396
I.T reserve	184	114
King George Oval	258	258
Property account	801	1,466
Property account - borrowings	1,320	–
Quarry	200	174
Village enhancement program	126	84
Carryover works	170	–

Total internal restrictions

	6,391	6,777
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TOTAL RESTRICTIONS

	15,780	16,490
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Blayney Shire Council

Income Statement – Sewerage Business Activity
for the year ended 30 June 2020

\$ '000	2020	2019
Income from continuing operations		
Access charges	1,175	1,153
User charges	153	151
Liquid trade waste charges	98	77
Interest	95	149
Grants and contributions provided for non-capital purposes	29	24
Other income	6	6
Total income from continuing operations	1,556	1,560
Expenses from continuing operations		
Employee benefits and on-costs	270	257
Borrowing costs	44	47
Materials and contracts	632	599
Depreciation, amortisation and impairment	577	564
Other expenses	100	114
Total expenses from continuing operations	1,623	1,581
Surplus (deficit) from continuing operations before capital amounts	(67)	(21)
Grants and contributions provided for capital purposes	50	23
Surplus (deficit) from continuing operations after capital amounts	(17)	2
Surplus (deficit) from all operations before tax	(17)	2
SURPLUS (DEFICIT) AFTER TAX	(17)	2
Plus accumulated surplus	9,277	9,275
Closing accumulated surplus	9,260	9,277
Return on capital %	(0.1)%	0.1%
Subsidy from Council	204	247
Calculation of dividend payable:		
Surplus (deficit) after tax	(17)	2
Less: capital grants and contributions (excluding developer contributions)	(50)	(23)
Surplus for dividend calculation purposes	-	-
Potential dividend calculated from surplus	-	-

Blayney Shire Council

Statement of Financial Position – Sewerage Business Activity

as at 30 June 2020

\$ '000	2020	2019
ASSETS		
Current assets		
Cash and cash equivalents	5,702	5,427
Investments	500	500
Receivables	34	46
Total current assets	6,236	5,973
Non-current assets		
Infrastructure, property, plant and equipment	20,536	20,682
Total non-current assets	20,536	20,682
TOTAL ASSETS	26,772	26,655
LIABILITIES		
Current liabilities		
Payables	17	21
Borrowings	51	47
Total current liabilities	68	68
Non-current liabilities		
Borrowings	470	520
Total non-current liabilities	470	520
TOTAL LIABILITIES	538	588
NET ASSETS	26,234	26,067
EQUITY		
Accumulated surplus	9,260	9,277
Revaluation reserves	16,974	16,790
TOTAL EQUITY	26,234	26,067

Blayney Shire Council

Notes to the Financial Statements

for the year ended 30 June 2020

Note 31(a). Statement of performance measures – consolidated results

\$ '000	Amounts 2020	Indicator 2020	Prior periods		Benchmark
			2019	2018	
1. Operating performance ratio					
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1,2}	(716)				
Total continuing operating revenue excluding capital grants and contributions ¹	17,569	(4.08)%	(0.60)%	0.74%	>0.00%
2. Own source operating revenue ratio					
Total continuing operating revenue excluding all grants and contributions ¹	13,436	58.98%	51.24%	58.54%	>60.00%
Total continuing operating revenue ¹	22,781				
3. Unrestricted current ratio					
Current assets less all external restrictions	9,789				
Current liabilities less specific purpose liabilities	3,823	2.56x	3.94x	5.83x	>1.50x
4. Debt service cover ratio					
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	5,168				
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	743	6.96x	13.14x	14.33x	>2.00x
5. Rates, annual charges, interest and extra charges outstanding percentage					
Rates, annual and extra charges outstanding	327				
Rates, annual and extra charges collectible	11,523	2.84%	2.27%	2.07%	<10.00%
6. Cash expense cover ratio					
Current year's cash and cash equivalents plus all term deposits	16,054	14.22	13.10	14.26	>3.00
Monthly payments from cash flow of operating and financing activities	1,129	mths	mths	mths	mths

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

Carrieway works from 2019-20 to 2020-21	Internal Restriction				External Restriction							
	Asset Reserve - transport	CentrePoint	Property	King George Oval	Carrieway	VEP	Unappropriated Grants & Contributions	Developer Contributions	Special Variation - Mining	Unappropriated Loans	Sewerage Services	
OPERATIONAL												
Contract - Piece of Management							40,953					
Settlement Strategy			14,269									
Youth Week (Covid delay)							2,259					
Tourism Development Fund (Covid delay)							7,790					
Risk Incentive (Covid delay)							18,360					
TOTAL OPERATIONAL			14,269		10,049		61,472					
BUILDINGS												
Blayney Library							18,467					
Central West Livestock & Equestrian Centre												
Berry Shelter												
Blayney Showground - Commentators Box												
Community Centre - Internal Painting												
TOTAL BUILDINGS							18,467					
OTHER STRUCTURES												
Drought Communities Program												
Drought Stimulus Program							472,459					
King George Recycled Water/Bore							224,733					
Vehicle Charging Station												
Blayney Showground - Boundary Fencing & Signage							7,727					
TOTAL OTHER STRUCTURES							815,541					
INFRASTRUCTURE												
Local Roads												
Blayney Showground							80,792					
TOTAL LOCAL ROADS							80,792					
Bridges												
Wombiana Lane												
TOTAL BRIDGES												
FOOTPATHS												
Spot renewals												
Carcar - Ioby St												
TOTAL FOOTPATHS												
STORMWATER												
50 Orman St Blayney												
TOTAL STORMWATER												
SEWERAGE SERVICES												
560 OVO Compliance												52,141
Renewable Energy Project												75,000
Chemical & Storage Shed												12,915
TOTAL SEWERAGE SERVICES												140,056
Total Carrieway Works to 2020-21			14,269	65,200	170,258	126,383	977,262				1,117,318	
Total	1,493,428				1,493,428	376,110						

09) COMPLIANCE AND REPORTING ACTIVITIES**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** IM.CO.3**Recommendation:**

That the report on Compliance and Reporting Activities for the six month period to June 2020 be received.

Reason for Report:

For Council to be updated on compliance and reporting activities for the six month period to June 2020.

Report:

The Office of Local Government (OLG) issues all councils with a calendar of compliance and reporting activities annually. These activities are statutory obligations required under various pieces of legislation.

This report outlines compliance and reporting activities undertaken for the six month period to June 2020:

Activity	Legislation	Due Date	Completion Date
Issue 3rd Rates Instalment notices	L.G. Act s.562	31/01/2020	21/01/2020
Ledgers prepared for 6 monthly inspection by Auditors	L.G. Regulation cl.228	31/01/2020	31/01/2020
Public Interest Disclosure (PID) (six monthly) report to NSW Ombudsman	PID Act s.6CA	31/01/2020	31/01/2020
Submission of Quarterly Budget Review Statement to Council (2 nd Quarter)	L.G. Regulation cl.203(1)	28/02/2020	18/02/2019
Delivery Program progress report to Council	L.G. Act s.404(5)	Six monthly	17/02/2020
Issue 4 th Rates Instalment notices	L.G. Act s.562	30/04/2020	14/04/2020
Submission of Quarterly Budget Review Statement to Council (3 rd Quarter)	L.G. Regulation cl.203(1)	30/06/2020*	18/05/2020
Adoption of 2020/21-2023/24 Delivery Program and 2020/21 Operational Plan	L.G. Act s.404 and s.405	31/07/2020*	22/06/2020

*Temporary extension due to Covid-19.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

10) DISABILITY INCLUSION ACTION PLAN 2017 – 2021 ANNUAL REPORT

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 1. Public Infrastructure and Services

File No: CS.PO.1

Recommendation:

That the Annual Report on the Disability Inclusion Action Plan 2017 – 2021, for the year ended 30 June 2020, be received and noted.

Reason for Report:

For Council to receive the Annual Report on the Disability Inclusion Action Plan 2017 – 2021.

Report:

Council adopted a Disability Inclusion Action Plan (DIAP) 2017-2021, which commenced on 1 July 2017.

The DIAP underpins Council's commitment to providing quality facilities and services that enable people with disability to fully participate in our communities. This plan was developed through a community consultation and research process which included review of Council documents and relevant Government policies.

The DIAP 2017 – 2021 sets out what Council will do over 4 years to enable people with a disability to have greater access to Council information, services and facilities. The annual report demonstrates how Council has delivered on the 3rd year of the Plan.

The implementation of the DIAP continues by working in collaboration with a wide range of Council staff incorporating actions from the plan into Council works, projects and activities.

The Access Advisory Committee has been engaged with adoption and review of the DIAP. The Access Advisory Committee meeting held 29 July 2020 received this report for consideration.

Risk/Policy/Legislation Considerations:

Council is required under the Disability Inclusion Act 2014 to adopt a plan and report 6 monthly to Council with reporting included in Council's Annual Report.

Budget Implications:

Implementation of the plan is incorporated into project planning and budgeted into operational and capital project costs.

Enclosures (following report)

- 1 Disability Inclusion Action Plan Annual Report for year
ending 30 June 2020 5 Pages

Attachments (separate document)

Nil

DISABILITY INCLUSION ACTION PLAN

2017 – 2021



ANNUAL REPORT

FOR PERIOD ENDED 30 JUNE 2020

**Blayney Shire Disability Inclusion Action Plan 2017 - 2021
Annual Report as at 30 June 2020 on Strategies and Actions**

Attitudes and behaviours					
Strategy	Actions	CSP Ref.	Outcome	Time-frame	Status
1. Raise awareness of the contribution that people with disability make in the community	Include positive images of people with disability in general promotional material.	6.2	Increased number of documents including diversity	Ongoing	As documents are published a review for inclusiveness is undertaken.
	Use of correct language in all media and publications when referencing people with disabilities.	6.2	Establishment of standard and staff informed	Ongoing	
2. Ensure that customer service staff and other staff who have contact with the community continue to be educated in disability awareness	Integrate training on access into Council staff inductions.	6.3	Included in induction training	Ongoing	Induction process with new staff and Training Plan inclusive of Disability Awareness Training adopted.
	Provide ongoing training on disability inclusion to employees	6.3	Training identified in training plan	Ongoing	
5. Engage with local businesses to encourage and support inclusive practices	Work with the business community to raise awareness of the importance of inclusion for people with disability	1.6	Engage with local business to promote inclusiveness	Ongoing	Council has budget provision and advises business of its Access Consulting Support Program. The program assists businesses by providing preliminary accessibility compliance advice triggered when a Construction Certificate is lodged.
Create Liveable Communities					
Strategy	Actions	CSP Ref.	Outcome	Time-frame	Status
1. Improve accessible paths of travel to key destinations	Identify the suitability of paths of travel to key destinations such as recreation facilities, parks and community facilities.	5.2	Assessment completed	Ongoing	Active Movement Strategy Works completed:- Blayney: Martin St - Farm Lane - Belubula River - Ogilvy St - Adelaide St, Blayney Blayney: Adelaide St - Martha St Carcoar: Icely St Lyndhurst: Selby St - Mid Western Hwy - Mount McDonald Road Mandurama: Gold St Millthorpe: Redmond Oval Millthorpe: Blake St Renewals completed:- Blayney: Ogilvy St between Adelaide St and Farm Ln, Blayney Park St, entry to Redmond Oval, Millthorpe Spot renewals and repairs completed:- Blayney: Maple Crescent, Napier, Adelaide, and Binstead Sts Carcoar: Icely St Mandurama: Cooper, Olive, Loquat and Gold Sts Millthorpe: Victoria and Park Sts

**Blayney Shire Disability Inclusion Action Plan 2017 - 2021
Annual Report as at 30 June 2020 on Strategies and Actions**

Create Liveable Communities					
Strategy	Actions	CSP Reference	Outcome	Time-frame	Status
2. Contribute towards liveable and accessible public places	Work with local business to identify barriers to access and develop opportunities for improvement	1.6	Barriers identified	2020	Council has budget provision and advises business of its Access Consulting Support Program. The program assists businesses by providing preliminary accessibility compliance advice triggered when a Construction Certificate is lodged.
	Promote universal access principles for new and upgraded buildings and facilities in public places.	4.1	Access principles included in project	Ongoing	Everyone Can Play principles included in concept planning for future open space at Beaufort St Blayney. New compliant public toilets completed at Barry Hall and Carcoar Sportsground, including accessible parking and pathways. Shared path concept completed to provide future connection from Martin St to Martha St, Blayney. Central West Equestrian and Livestock Centre includes accessible parking and pathways. All Construction Certificate applications are assessed in accordance with the Building Code of Australia and the Disability (Access to Premises - Buildings) Standards 2010. Access consulting offered to businesses in pre DA advice, however none used the service in 19/20.
	Include access and inclusion as a guiding principle in Plans of Management for community land and provisions with the Development Control Plan	3.4	Planning policies inclusive	2020	Accessible outcomes were included in part D of the Development Control Plan (DCP) 2018.
	Consider the particular needs of children with disability in the design, layout and security of parks and playgrounds.	4.1	Playgrounds are safe and inclusive	Ongoing	Everyone Can Play principles included in concept planning for future open space at Beaufort St Blayney.
	Promote disability inclusion in community events and festivals e.g. availability of accessible toilet facilities.	1.6	Promotion of inclusive events by Council	Ongoing	Event Management Plan promotes accessible events.
4. Continuously upgrade Council's assets to meet legislative requirements for accessibility	Complete an audit of all Council assets to ensure accessibility and identify priorities for upgrade	4.1	Audit completed and priorities identified	2020	Accessibility, assessed as part of proposed renewals and upgrades as project and funding becomes available. 2018 audit of accessible car parking within the Blayney Shire completed, costings to undertake compliance upgrades are yet to be completed.
	Liaison with Orange City and Cabonne Shire Councils to improve access to tourism destinations	1.3	Opportunities for funding identified	2020	Library Project funded new access doors and accessible toilets.

**Blayney Shire Disability Inclusion Action Plan 2017 - 2021
Annual Report as at 30 June 2020 on Strategies and Actions**

Create Liveable Communities					
Strategy	Actions	CSP Ref.	Outcome	Time-frame	
5. Improve accessible public toilet facilities and parking	Review, update and promote the location of accessible facilities and parking on Council's Mobility Map.	4.3	Development of Mobility map	Ongoing	Social Futures proposed to undertake the Access at a Glance project in Blayney to create a digital online map identifying all facilities and business that are accessible during 2020. Project was de-funded late 2019. Everywhere Venues confirmed the project shut down but have offered that Blayney list all its venues on their online platform - https://everywherevenues.com/ as an online alternative to the State Government Project.
	Promote needs of people with disability to event organisers of special events particularly where parking is temporary and movement around venue may be restricted.	2.1	Events include accessible parking	Ongoing	Through the Event management approval process event organisers are asked to consider accessible facilities and parking with event planning. Associated information is also provided.
6. Contribute towards programs which aim to increase social inclusion and community connection	Work in partnership to raise awareness of campaigns to promote inclusion throughout the community e.g. the "Just Like You" program in schools.	5.1	Increase in awareness and participation	2020	Program was proposed to be undertaken in partnership with adjoining Councils. Program of authorisation and engagement with schools required. Not yet commenced. Council continues to support of Interagency and delivery of services to people with disability.
	Awareness of concessional access programs to Council facilities and community events e.g. NSW Companion Card.	4.3	Investigate and participate in programs. Promotion to event holders.	2020	NSW Companion Card holder fee (free entry) to access CentrePoint Sport & Leisure Centre included in 2020/21 Operational Plan fees & charges and endorsed by Council at June 2020 meeting.
Employment					
Strategy	Actions	CSP Ref.	Outcome	Time-frame	Status
1. Develop employment opportunities for people with disability	Review staff recruitment processes to ensure information in relation to employment is accessible.	6.3	Review completed	2020	Recruitment information available from council website that includes features to cater for the hearing and visually impaired. Council continues to promote itself as an Equal Opportunity employer.
	Make reasonable adjustment to workplaces to facilitate work placement and employment opportunities for people with disability.	5.1	Workplace capable of supporting people with disabilities	Ongoing	Completed.
	Where volunteers are required, provide volunteering opportunities that are inclusive.	5.1	Development of an inclusive Volunteer Policy	2020	Development of policy in progress.
	Review Equal Employment Opportunity Management Plan.	6.3	Review completed	2020	Review in progress.
	Investigate and consider utilisation of services and activities offered by disability service programs.	5.1	Investigation completed	2020	Interagency meetup supported. Hosted by Council. No meeting held in last quarter due to Covid-19.

**Blayney Shire Disability Inclusion Action Plan 2017 - 2021
Annual Report as at 30 June 2020 on Strategies and Actions**

Systems and Processes					
Strategy	Actions	CSP Ref.	Outcome	Time-frame	Status
1. Ensure accessible and inclusive community engagement across all areas of Council	Include the principles of access and inclusion in Council's service delivery.	SJP*	Consistency in messaging and communication	Ongoing	Principles of access inclusion in Media and Publications.
	Promote Council's implementation of access and inclusion principles and recognise the rights and contribution of people with disability in the community.	6.3	Promotion of the DIAP has been undertaken	Ongoing	Operational Plan included program with \$5K funding to be used as a contribution to assist businesses if they require an access consultant report when lodging a DA and/or CC.
2. Promote a culture of responsive customer service	Review Council's processes to identify barriers to access to provide effective communication with people with disability.	6.3	Processes reviewed	2020	Council's communication practices reviewed. Council website improved to include features to cater for the hearing and visually impaired.
3. Improve regulatory processes within Council	Utilise the Access Advisory Committee to provide comment on capital projects and development applications that relate to council buildings; facilities and infrastructure.	3.4	Process in place for Access Advisory Committee to review proposals	Ongoing	BSC 2020 (10 year) Active Movement Strategy, Draft 2020/21 Operational Plan, Draft 2020/21 to 2023/24 Delivery Plan, Draft Belubula River Precinct, Carcoar Amenities Plans, CWELC plans, CentrePoint Major Upgrade plans, KGO concept plans all provided to Access Committee for comment.
	Internal process to ensure that access is not overlooked when developing new facilities; buildings, parks, playgrounds, footpaths.	4.1	Review of internal processes for planning works	Ongoing	Design staff have previously undertaken accessibility training. Construction staff routinely reminded to maintain vigilance when preparing works for construction, and direct concerns to design staff for potential changes.

* Social Justice Principles

11) SIX MONTHLY DELIVERY PLAN REVIEW - JUNE 2020**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** CM.PL.1**Recommendation:**

That the six-monthly review of Council's 2019/20 – 2022/23 Delivery Plan, for period ending 30 June 2020, be received.

Reason for Report:

To review progress of Council's 2019/20 – 2022/23 Delivery Plan.

Report:

As part of the Integrated Planning and Reporting Framework the Office of Local Government (OLG) requires Council to adopt a suite of strategic planning documents. These documents include a long term Community Strategic Plan, a 4 year Delivery Plan and an annual Operational Plan and Budget. These documents are supported by the Resourcing Strategy comprising the Long Term Financial Plan, Asset Management Policy and Plans and the Workforce Plan.

The 2019/20 – 2022/23 Delivery Plan was adopted in June 2019 following consultation surrounding the Blayney Shire Council Community Strategic Plan 2018 - 2028 involving the community, Councillors and Council staff. The Delivery Plan is a document that outlines what will be delivered to the community during the 4 year term of Council using the Blayney Shire Council Community Strategic Plan 2018 - 2028 as an overarching guide.

It is a further requirement of the OLG that progress reports are provided to Council and the community every 6 months. At the conclusion of the life span of the Delivery Program a full and comprehensive report, known as the End of Term Report, is prepared for the benefit of the outgoing Council and community.

This report is presented in a format which summarises the activities across the organisation using qualitative and quantitative information sourced from Managers and Directors.

Risk/Policy/Legislation Considerations:

Council is required under the Local Government Act to report every 6 months to Council with reporting included in Council's Annual Report.

Budget Implications:

Nil

Enclosures (following report)

- 1 2019/20 - 2022/23 Delivery Plan Review for period
ending 30 June 2020 10 Pages

Attachments (separate document)

Nil

DELIVERY PLAN PERFORMANCE STATUS REPORT – JUNE 2020

DP Ref.	DP Task	OP Measure	Comment
Future Direction 1 - Maintain and Improve Public Infrastructure and Services			
1.1 All levels of government need to work together to plan for ongoing works and capital projects that will improve the Blayney Shire road networks and other assets			
1.1.1	Represent business and community concerns to both State and Federal governments in relation to improved road safety and market access outcomes	Sealed roads and unsealed roads, bridges and culverts are maintained in accordance with agreed service levels. Participation in the Central NSW Joint Organisation Transportation Strategic and Technical Advisory Groups.	Routine inspections undertaken as programmed and non-routine inspections as required, subject to Customer Requests or other demand. With maintenance response prioritized accordingly and within budget allocations. Burnt Yards Road rehabilitation works completed December 2019. Hobbys Yards Road, rehabilitation works completed June 2020. Forest Reefs Road, rehabilitation works completed:- <ul style="list-style-type: none"> - Forest Reefs - October 2019 - Spring Terrace – April 2020 Maintenance grading and resheeting programs finalised within budget allocations. DIS and DPES attended the Central NSW Councils Transport Matrix Review. GM, DIS and DPES attended Central West and Orana Regional economic growth and transport workshop. DIS and staff attend Strategic and Technical meetings.
1.1.2	Manage Regional (State) and Local Road Networks	Sealed roads, unsealed roads and bridges/culverts are maintained in accordance with agreed Service Levels.	Routine inspections undertaken in accordance with Routine Maintenance Council Contract, and works programmed as required. Completion of Routine Maintenance Council Contract with Transport for NSW from July 2020.
1.1.3	Implement the Blayney Shire Council Asset Management Plans	Implement the Blayney Shire Village Streets Sealing Plan 2018/2022 on streets in residential zones.	Initial sealing works completed on:- <ul style="list-style-type: none"> - Bathurst and Pascoe Streets, Neville - Selby Street, Lyndhurst
1.1.4	Prepare business cases for submission to NSW and Federal Governments for the upgrade and undertaking of capital works along local roads which provide market access for primary production, tourist drives, and for achieving road safety outcomes	Funding opportunities are identified and applications are prepared and submitted for funding.	Full Business Case submitted to Regional NSW under NSW Growing Local Economies program for construction of Blayney Heavy Vehicle Route – Stage 1. Ongoing liaison with NSW Public Works Advisory to respond to further enquiries. Council advised by Transport for NSW of successful REPAIR funding application for rehabilitation works on Hobbys Yards Road. Council advised by NSW Government of successful Fixing Local Roads program for Carcoar Street, Blayney rehabilitation project. Funding application submitted to Australian Government Local Roads and Community Infrastructure Program (COVID Stimulus) for Newbridge Road rehabilitation project. Funding applications submitted to Australian Government, Bridge Renewal Program for:- <ul style="list-style-type: none"> - Leabeater Street, Lyndhurst - Gallymont Road, Gallymont Funding application submitted to NSW Government Streets as Open Space Program (COVID Stimulus) for Belubula River Walk from Martin Street to Martha Street, Blayney. Funding application submitted to NSW Government Active Transport Program for Blayney outer loop pathway, from Carcoar Street – Plumb – Palmer – to Frape Street.

DP Ref.	DP Task	OP Measure	Comment
1.1.4	Prepare business cases for submission to NSW and Federal Governments for the upgrade and undertaking of capital works along local roads which provide market access for primary production, tourist drives, and for achieving road safety outcomes	Representations are made through the local State and Federal Government Agencies for assistance to obtain additional funding for significant projects.	<p>Following funding received:-</p> <ul style="list-style-type: none"> - Drought Communities Program \$1m. - 12 Local community infrastructure projects. - Drought stimulus funding \$900K - Showground Stimulus Funding \$196K - Fixing Country Roads \$1.8m announced. <p>Extension of Lyndhurst Village Link completed from Mid-Western Highway to Recreation Ground entry – August 2019.</p> <p>Belubula River Walk shared path completed from Ogilvy Street to Martin Street, Blayney – November 2019.</p> <p>Gold Street pathway from Olive Street to Recreation Ground, Mandurama completed.</p> <p>Council Officer representations to local MPs, and Government agencies undertaken to discuss local issues, inspect current project progress and discuss future opportunities for funding.</p>
		Projects are identified and prioritised via Central NSW Joint Organisation	Infrastructure Services staff attend Strategic and Technical Advisory Group meetings.
		Develop a priority list of road projects for regional review that are worthy of funding and investment by NSW and Federal Governments from the Blayney, Orange and Cabonne Regional Economic Development Strategy.	Infrastructure Services liaised with Central NSW JO and NSW Department of Planning and Environment on Western Region, Regional Freight Route map.
1.1.5	Plan for future transport and road infrastructure to service future needs	Road networks and supporting facilities are analysed to identify opportunities for inclusion and development within the Transportation Asset Management Plan	<p>Traffic classifiers installed at various locations across the Shire road network to analyse speeding issues, alignment with accident locations, and reporting to NSW Police for enforcement purposes. Data uploaded to council GIS for future reference.</p> <p>Condition assessment of sealed road network and other asset categories for Transportation Asset Management Plan, revaluation for audit purposes and prioritisation of works for future capital works programs, completed.</p>
		Projects are scoped and designed to a 'shovel ready' state for when funding opportunities arise	<p>Survey works completed for future pathway projects at:-</p> <ul style="list-style-type: none"> - Victoria Street, Millthorpe - Railway underpass, Millthorpe. <p>Design works underway for railway underpass project.</p>
1.1.6	Investigate opportunities for storm water harvesting and reuse	Projects are scoped from storm water management plan(s) and funding applications submitted	Consultant engaged and investigations commenced on NSW Department of Planning, Industry and Environment funded, Blayney Retarding Basin Study.
1.1.7	Apply the principles of Water Sensitive Urban Design (WSUD) to storm water management	WSUD principles considered as part of development process and implemented where benefits are identified	WSUD investigated for Streatfeild Close development, and underground retarding storage incorporated into development. Early discussions held with Consultant on WSUD options for Blayney Retarding Basins Study.
		Develop a WSUD policy in relation to development and Council works	No action related to WSUD principles and policy to date.
1.1.8	Storm water Management Plans are prepared for Blayney, Millthorpe and Carcoar	Prepare a storm water strategic management plan to reduce impacts of storm water quality and quantity on the local environment	Consultant engaged and investigations commenced on NSW Department of Planning, Industry and Environment funded, Blayney Retarding Basin Study. No action related to overall Stormwater Management Plan to date.
1.1.9	Maintain Council cemeteries in accordance with the community's needs and expectations	Maintain Cemetery records and provide online public access	Cemetery records updated and synchronized to public database.
		Maintain cemeteries to agreed Service Levels	Rabbit eradication was undertaken at Blayney Cemetery. 5 new double sided monument headstones were installed at the lawn section of the Millthorpe Cemetery.
1.1.10	Speed Zones within the residential zones of the Shire address Traffic Management, Heavy Vehicle noise and Road Safety concerns	Lobby RMS to undertake an audit of speed zones with solutions leading to the designing and installation of traffic calming devices, where opportunities arise	Speed zone audit for Village of Neville completed, and Council awaiting final sign off by Transport for NSW.
		Undertake an audit of school bus shelters to ensure they meet agreed Service Levels.	High Pedestrian Activity Zone for Adelaide Street, Blayney investigations underway by Transport for NSW. No action to date.

DP Ref.	DP Task	OP Measure	Comment
1.2 Ensure provision of Sewerage Treatment is adequate for the growth of the Shire and promotes Residential Development			
1.2.1	Ensure the provision of Sewerage Treatment is planned for in a sustainable manner	<p>Manage treatment plant to effectively treat raw sewerage and ensure compliance with licence requirements</p> <p>Investigate funding opportunities for a Business Case for Town Sewerage for Carcoar, Mandurama and Lyndhurst</p>	<p>Inspections of sewerage treatment plant (STP) undertaken on routine basis in conjunction with EPA and NSW Water.</p> <p>Continue to sample effluent in accordance with licence conditions to monitor compliance.</p> <p>STP wetlands rehabilitated and reactivated for discharge of treated effluent to Belubula River, in accordance with license conditions, following Newcrest notification of cessation of transfer of treated effluent recovery to Cadia mine.</p> <p>Investigation, design and progress of regulatory approvals underway for construction of Recycled Water Treatment Plant for production of construction, and irrigation water of Napier and King George Oval playing fields.</p> <p>No action to date.</p>
1.2.2	Ensure that the disposal of effluent on un-sewered properties is being carried out in a healthy manner without negative environmental impact	Commence preparation of the Blayney On- Site Waste Water Strategy	Draft OSWW strategy currently being prepared.
1.3 The Blayney Shire Active Movement Strategy will be continued to be implemented to extend and renew the footpath and shared path networks in each town and village within the shire			
1.3.1	Implementation of the Active Movement Strategy priorities providing safe and accessible connecting pathway networks	<p>Funding of new and replacement footpaths are designed and undertaken in accordance with Council's agreed Service Levels</p> <p>Accessibility compliance is considered prior to works commencing on all projects in accordance with Council's Disability Inclusion Action Plan</p>	<p>Extension of Lyndhurst Village Link completed from Mid-Western Highway to Recreation Ground entry – August 2019. (NSW Stronger Country Communities Fund)</p> <p>Belubula River Walk shared path completed from Ogilvy Street to Martin Street, Blayney – November 2019. (NSW Stronger Country Communities Fund)</p> <p>Gold Street pathway from Olive Street to Recreation Ground, Mandurama completed.</p> <p>Icely Street, Carcoar pathway from Coombing Street renewal, with new crossing points completed.</p> <p>Blake Street, Millthorpe pathway from Pym Street to Park Street completed.</p> <p>Accessible toilets and disabled parking completed at:-</p> <ul style="list-style-type: none"> - Barry Community Hall - Carcoar Recreation Ground <p>Central West Equestrian and Livestock Centre (NSW Tourism and Environment Fund) platform and ramps completed.</p> <p>CentrePoint Major Upgrade (Aust. Building Better Regions Fund) completed including:-</p> <ul style="list-style-type: none"> - Accessible bathrooms and change room. - Pool pod to 25m pool. - Ramp to Learn to Swim pool. - Toddler pool flat deck.
1.4 Improved access to community and public transport between villages and centres			
1.4.1	Lobby to improve public and community transport for the Shire	<p>Assess transport needs around the Shire</p> <p>Continue to lobby for retention and innovative ways to deliver transport and other essential services in the Shire</p>	<p>No meeting held due to Covid19 restrictions.</p> <p>Electronic communication maintained.</p>
1.5 The Blayney Health Multi-Purpose Service; hospital, emergency, aged care, primary and ancillary support services provided in the Shire must meet the future needs of the community to improve health outcomes			
1.5.1	Work with the community to lobby NSW and Federal governments for expanded and improved health and aged care facilities	Lobby and advocate on behalf of the community to refurbish the Blayney Health Multipurpose Service so that it meets current and future needs of the Shire	<p>Health snapshot project completed.</p> <p>Mayor and Cr. Ewin members on Health Council.</p>
1.6 The community supports and values the local village and town primary schools so that they remain active and operational educative facilities			
1.6.1	Advocate on behalf of the community to NSW Government to support accessible quality local education	Advocate on behalf of the community to NSW Government to support accessible quality local education	<p>Staff remain in the communication loop.</p> <p>Millthorpe Primary School Project.</p>

DP Ref.	DP Task	OP Measure	Comment
1.7 Seek opportunities from the Federal Government and NSW Government to re-open the Blayney – Demondrille Railway Line which will provide significant regional benefits, cost effective port and market access for many regional industries			
1.7.1	Lobby and advocate for the re-opening of the Blayney-Demondrille Railway Line	Work with our railway alliance Councils, Central NSW Joint Organisation and stakeholders to lobby the NSW Government for investment to reinstate the Blayney-Demondrille Railway Line	Report completed; NSW Transport.
1.8 Full and equitable access and strong usage of Information and communication technologies across the Shire			
1.8.1	Lobby the Federal Government for improved internet and mobile phone access to all our villages to facilitate business growth	Lobby and advocate on behalf of the community to the Federal Government for improved mobile phone access to Carcoar and other localities.	Application for Round 4 Blackspot Program unsuccessful.
1.9 Investment by the NSW Government to re-open both Millthorpe and Newbridge Railway Stations for On Request Services			
1.9.1	Advocate on behalf of the villages to NSW Transport to facilitate investment by the NSW Government to reinstate On Request Services at both Millthorpe and Newbridge	Support the investigation of the Business Case for On Request Services in Millthorpe.	Completed.
		Advocate on behalf of Newbridge to NSW Transport to facilitate the reinstatement of On Request Services at Newbridge	Maintenance schedule commenced. Approved by John Holland.

DP Ref.	DP Task	OP Measure	Comment
Future Direction 2 - Build the Capacity and Capability of Local Governance and Finance			
2.1 Build on the strength of the individual Town Association & Village Committees so that they are capable, self-sufficient communities involved in decision making about issues that affect their own community			
2.1.1	Encourage sound governance practice and build the capacity and capability of local leaders within community organisations	Recognise Town & Village Committees and Progress Associations facilitating two way communication with Council and with each other	Due to Covid-19 Public Health orders Council engagement undertaken by electronic means.
		Provide ongoing financial support for the Community Development Coordinator roles and engagement with the Tourism, Town and Villages Committee	Development coordinator program reviewed; Northern Villages and Southern Villages positions retained.
		Support the development and implementation of improvement projects for the local Halls, School of Arts and other Community facilities	SCCD Round 2 projects includes CWA, Mens Shed and Carcoar School of Arts.
		Continue to support local Community infrastructure projects via the Financial Assistance Program and Village Enhancement Plan allocations	Funds voted by Council in 2019/20 Operational Plan. Round 1 and 2 applications assessed and funding allocated. An amount of \$94,117 was distributed for the year to recipients.
2.1.2	Work proactively with the community groups to assist with event management	Review and update Council Events Management Policy and procedure for holding events within the community, on Council roads and facilities.	Policy reviewed and adopted in February 2019. Website and Information Guideline reviewed and updated to be more informative to Event Organisers.
		Review risk assessments supporting Event Management Applications and provide feedback where required.	Event Management Support provided to volunteer groups by Council through meetings facilitated between Event Organisers and WHS & Risk Coordinator.
2.2 Whether you choose to live in the town of Blayney or any of our villages, there is both space and time to build the home of your dreams			
2.2.1	Facilitate the development of new residential housing blocks and availability in Blayney and Villages	Commence review of the Blayney Settlement Strategy	Council resolved to defer exhibition to April 2020. Draft BSS to go back to Council late 2020.
		Invest and develop available land to stimulate the release of housing blocks in Blayney to meet demand and facilitate investment growth	Streatfeild Close Residential Development completed.
2.3 Our local planning instruments supports the agricultural, industry, business/tourism and residential growth demands in a sustainable manner			
2.3.1	Ensure planning activities support long term sustainability of agricultural sector	Adopt a comprehensive Development Control Plan for the Shire	Completed.
		Review the 2008 Blayney, Cabonne & Orange Sub Regional Rural and Industrial Strategy	Public exhibition completed.

DP Ref.	DP Task	OP Measure	Comment
2.4 Maintain meaningful two-way communication and engagement between State and Federal Governments, our Town Association and Village Committees, Business, Industry, Stakeholders, Council and communities of interest			
2.4.1	Councillors to exhibit leadership on Council participating in committees and implementing Council's Community Engagement Strategy	Council delegates are included in committees and community organisation engagement opportunities Active participation in the Central NSW Joint Organisation	Committees of Council meeting on a regular basis. Councillors and staff meeting with community and village representatives. Joint Organisation has adopted Strategic Plan, Centroc. Council attendance at Central West JO meetings.
2.5 A well-run Council organisation that is flexible enough to take advantage of capital grant opportunities to undertake major projects whilst delivering Council services effectively and efficiently, in a sustainable manner			
2.5.1	Provide a framework for the efficient and effective administration of Council.	Implement collaboration with Central NSW Joint Organisation Review policies every 4 years following Council election. Introduce and amendment of policies as required. Provide training for Councillors and staff Delivery of Office of Local Government statutory compliance activities within required timeframes.	Council membership and participation with Central NSW Joint Organisation ongoing. Policy review program ongoing with policy amendments effected and submitted for Council endorsement as required. Workshop conducted. Online/remote meeting and workshop attendance facilitated pursuant to Covid-19 Public Health orders. Reports furnished to Council on six monthly basis on Statutory Compliance and Reporting activities.
2.5.2	Council responsible management and delivery of sustainable services and assets are delivered across the Blayney Shire.	Review and report on Council's performance against Long Term Financial Plan and ensure its meets OLG Financial Performance Ratios Council's Financial Statements are prepared as per statutory requirements and unqualified Equitable distribution of rates and charges and responsible collection of rates and debtors Asset management strategy and plans that ensures intergenerational equity.	Performance ratios reported upon against OLG benchmark in Audited Financial Reports. Review of Long Term Financial Plan with Operational Plan and budget preparation process. Financial Statements and audit finalised and lodged with OLG on 17/10/2019. Tabled to November 2019 Council meeting. Audit opinion unmodified. Rates and charges adopted by Council in June 2019. Debt collection undertaken in accordance with Council's Rates Debtors Recovery Procedure. Practices for recovery align with OLG Debt Management and Hardship Guidelines. Councillor Workshop held in June 2019 on Covid-19 impact on rate collection and Council recovery practices. Asset Management strategy and plans prepared in accordance with National Asset management Guidelines that take consideration of intergenerational equity.
2.5.3	Support the sustainable future of local government	Participate in leading advocacy networks including Local Government NSW, Country Mayors Association and Central NSW Joint Organisation	Due to Covid-19 Public Health orders Country Mayors meeting not held.
2.5.4	Undertake regulatory responsibilities for environmental health and animal control	Provide animal control services in accordance with agreed Service Levels	46 Dogs Impounded, of those: <ul style="list-style-type: none"> - 5 Rescued by the RSPCA - 8 Rehomed - 1 Dangerous order - 24 Returned to owners - 9 Euthanized - 2 Menacing orders
2.5.5	Review Risk Management Strategy of Council operations	Review and test the Business Continuity Plan Implement Statewide Risk Management Action Plans Regular meeting of Audit, Risk and Improvement Committee Ensure a Risk Management Panel considers all major projects prior to commencement	Completed. Completed. 4 meetings of Audit, Risk and Improvement Committee conducted in 2019/20. This aligns with proposed Office of Local Government guidelines outlined in the Office of Local Government discussion paper on the New Risk Management and Internal Audit Framework for local councils in NSW. Completed.
2.5.6	Continue to be an attractive employer that people want to work for	Implement Workforce Management Plan strategies	Consultative Committee meeting held. Workforce Management Plan strategies reviewed.
2.5.7	Administrative and technical services are undertaken to support the organisation	Fleet services are managed Payment of suppliers within trading terms Payroll services undertaken within statutory requirements and on a timely basis Management and ongoing development of I.T. Geographical Information and Communication services	Fleet maintenance undertaken as programmed and new fleet ordered / supplied as budgeted. Payments to suppliers made within trading terms and in accord with statutory requirements. Payroll services delivered on time and obligations per statutory requirements met. Development of public websites completed for ease of access of information and online submission of enquiries. Program for review and automation of Council forms commenced during year and progressing. Cadastral realignment with Lands data project continues to progress to align mapping systems.

2.5.8	Effective management of land under Council control	Management of leases and licences	Crown leases and licences on hold pending Crown Lands Plans of Management program. Crown Lands Negotiation program with State Government and Orange Local Aboriginal Lands Council in abeyance pending review.
		Development of Plans of Management for Crown Reserves	Strategy developed for commencement of Plans of Management program in 2020/21.
		Facilitate property sales and development	Development of residential real estate ongoing. EOI for Industrial Land listed on Council's website. Sale enquiries for land being managed on an ongoing basis.
2.5.9	Customer services and information are delivered effectively and efficiently	Customer support services are provided from Council from all service points	Customer requests captured and request status reviews / follow up undertaken.
		Manage public access for information (GIPA) and privacy	Agency Information Guide adopted by Council in July 2019. Statutory reporting and Formal GIPA requests being attended to within statutory timeframe.
		Councils records are maintained and captured in accordance with statutory requirements	Records Retention and Disposal Procedure (11D) reviewed and endorsed following adoption of the Records Management Policy (11B). Development of Records Disaster Management Plan still ongoing.
2.6 A diverse population with the rights to live safely and securely in our communities and villages with opportunity to develop positive neighbourhood relationships			
2.6.1	Provide support for emergency management in Blayney Shire in accordance with the State Emergency and Rescue Management (SERM) Act	Provide executive support to the Local Emergency Management Committee.	Director Infrastructure Services (DIS) chairs Local Emergency Management Committee, on quarterly basis, and provides executive support where required. DIS Chairs routine LEMC meetings as part of VOIC-19 response, including liaison with vulnerable facilities, medical practices and pharmacies. DIS attends Regional Emergency Management, RFS Bushfire Management and Liaison Committee meetings on quarterly basis or as required.
		Support the operation of the SES.	Support provided as and when requested.
2.6.2	Educate communities on road and pedestrian safety	Continued support to the role and function of a Road Safety Officer and implementation of the annual Road Safety Action Plan	Central Tablelands Road Safety Program continues with delivery of approved Road Safety Action Plan by Acting Road Safety Officer. Community education programs delivered based upon issues identified through Local Traffic Committee.

DP Ref.	DP Task	OP Measure	Comment
Future Direction 3 - Promote Blayney Shire to grow the Local and Visitor Economy			
3.1 A viable and productive, sustainable agricultural sector with opportunities for niche production and access to markets			
3.1.1	Support the growth of the Shire in order to preserve productive agricultural land and integrate sustainable industrial diversity into the future	Explore and promote opportunities for Agricultural value adding industries	Promotion of local produce and associated opportunities incorporated into marketing programs.
		Review the 2008 Blayney, Cabonne & Orange Sub Regional Rural and Industrial Strategy	Exhibition Completed.
		Participate in Central NSW Joint Organisation Planners Group, ensuring input into Department of Planning and Environment proposed policy changes	DPES attended all meetings.
3.1.2	Maintain the availability and quality of water for use in rural areas	Manage the water supply bores in rural locations to provide a secure 'non-potable' supply of water to the Shire	Upgrades to local drought bores undertaken, with further work programmed for Barry Village Bore. Access to drought bores reviewed and managed to eliminate demand for un supported uses, to conserve water resource.
		Participate in Central NSW Water Utilities Alliance	Council attends Water Utilities Alliance meetings on quarterly basis.
		Support water pipeline projects with Central Tablelands Water	Council provides input and support to Central Tablelands Water as requested.
3.2 A responsible and thriving mining industry that is engaged and works towards the betterment of the Shire with the community and Council as leading corporate citizens			
3.2.1	Encourage and support cooperation of mining industry in relation to the economic growth of the shire to protect the environment and address potential impacts.	Actively lobby all levels of government for support for the Cadia Valley Operations and future mining projects.	Covid-19 Public Health orders Mining and Energy Related Council and Cadia Community Consultative committee meeting held online.
		Participate in the Energy and Mining Related Councils Association and Cadia Consultative Committee Lead Voluntary Planning Agreement negotiations with Regis Resources	Voluntary Planning Agreement pending finalisation of EIS process.

3.3 A well-established, connected and prosperous tourism industry supported by local communities			
3.3.1	Implement Blayney Shire Destination Marketing Plan to grow the visitor economy	Encourage engagement with tourism and business groups to build relationships and build on local events and attractions	Covid-19 impacts on local tourism industry significant.
3.3.2	Implement Blayney 2020 Masterplan projects	Identify those projects that meet Council's objectives and develop Business Cases as opportunities arise	Beaufort Street Recreation Space on Belubula River Walk Concept Plans reviewed prior to public exhibition.
3.3.3	Facilitate the re-opening of Junction Reefs Reserve for camping	Facilitate communication between Council, Oceania Gold, Crown Lands and NSW Government to resolve the public access, environmental and road ownership issues to Junction Reefs Reserve	Covid-19 Public Health orders have delayed process.
3.3.4	Ensure Food Premises comply with the requirements of the Food Act	Undertake annual food shop inspections and investigate any food related complaints	36 temporary food shop inspections undertaken in the period. 41 inspections of permanent food shops undertaken in the period. 11 mobile food premises inspected in the period.
3.4 An internationally recognised brand for the Orange Region that adds value to the vision and appeal of our heritage villages and tourism product within the Shire			
3.4.1	As a founding member of Orange Region Tourism, Council works with members to develop a recognised brand and promote the region	Support Orange Region Tourism activities Support the initiatives of Central NSW Tourism.	Regular online engagement between Council, Orange360 and Central NSW Tourism Managers. 'We Want You Back' Campaign implemented in June.
3.5 Sustainable water, renewable energy options and transport sectors support future growth of business, industry and residents			
3.5.1	Promote sustainable energy development and use within the Shire.	Provide information to public regarding sustainable energy practices Investigate sustainable energy opportunities on Council land and infrastructure	No further action to date. Council attends and Chairs meetings of Central NSW JO Energy Group as and when undertaken for energy procurement projects.
3.6 A vibrant local retail and business sector that employs local people supported by Council and the community			
3.6.1	Seek opportunities to build a vibrant local retail and business sector.	Improve the directional signage and Visitor Information messaging along the Mid- Western Highway and remove old signs of businesses which have closed Undertake a review of the Heritage Conservation Areas within the Blayney Shire	Completed. Council resolved to defer exhibition to April 2020. Draft BSS to go back to Council late 2020.
3.6.2	Complete a Business Case considering a new Cultural Centre bringing together the Library and Family History Group for arts and cultural activities.	Complete plans for new Cultural Centre on current library site to a shovel ready status so that funding submissions may be lodged	Funding for Stage 1 Project at Blayney Library approved for new toilets and accessible entrance.
3.6.3	Investigate options for the utilisation of the Railway Station buildings at Newbridge, Carcoar and Blayney for community, art, social and tourism activities	Build relationships with Government bodies and NGO's to assist small business. Support and encourage the establishment or expansion of local businesses.	Blayney Train Station Refurbishment Stage 2 in progress. Platform Project endorsed by Council. BTA installing heritage and local art displays in empty shop windows.
3.6.4	Provide specialist access consulting advice to facilitate development	Support the engagement of an Access Consultant to assist businesses with specialist access advice for lodgement of development applications	Service sought for 1 development.
3.7 A range of quality and affordable childcare and family support services will be available and supported			
3.7.1	Continue to advocate and support children's services.	Advocate for children's services in the Shire.	A number of services were provided for children by Council including junior sporting awards program; sport related funding for regional, state and national representation through the Community Financial Assistance Program; and Music Scholarship program at the Mitchell Conservatorium and the Orange Regional Conservatorium.
3.8 Implementation of the Regional Economic Development Strategies identified for Blayney Shire			
3.8.1	Review the Blayney Local Environmental Plan (2012).	Undertake a review of the Heritage Conservation Areas within the Blayney Shire, Blayney Cabonne Orange Sub Regional Strategy and Blayney Settlement Strategy in preparation of the Blayney Local Environmental Plan (2012). Undertake the review of the Blayney Local Environmental Plan (2012) in the time period specified in the amendments to the Environmental Planning and Assessment Act 1979.	Blayney Cabonne Orange Industrial Strategy exhibition completed. Blayney Settlement Strategy exhibition deferred. Draft Blayney Settlement Strategy to go back to Council late 2020. Review of Local Environmental Plan (2012) not required to be undertaken until after the Blayney Cabonne Orange Strategy and Blayney Settlement Strategy reviews are completed.

DP Ref.	DP Task	OP Measure	Comment
Future Direction 4 - Enhance facilities and networks that support Community, Sport, Heritage and Culture			
4.1 Cultural and sporting events are supported by Council, volunteers and state sporting bodies so that they are coordinated and well resourced			
4.1.1	Development of a calendar of sport and cultural events	Promote Council website and social media platforms for promotion of major sporting and cultural events by groups	Council provides regular posts to social media platforms of local sporting events, and directs training opportunities to Sports Council members
4.1.2	Implement Blayney Shire Sports and Recreation Masterplan to enhance and improve sporting facilities	Continue to engage Sports Council to develop business cases for and prioritise sport and recreational facilities capital projects	Council advised of unsuccessful funding application to Crown Reserves Improvement Fund for construction of playing field fencing at Dakers Oval. Successful funding applications for:- <ul style="list-style-type: none"> - Aust. Drought Communities Fund <ul style="list-style-type: none"> - Cricket pitch and seating, Rec. Ground, Lyndhurst - Perimeter fence, Dakers Oval, Blayney - Recreation shelter, Redmond Oval, Millthorpe - Pavilion renewal, Rec. Ground Newbridge - Amenities block, Blayney Tennis Centre - NSW Drought Stimulus Fund <ul style="list-style-type: none"> - Amenities block, Dakers Oval, Blayney - Cricket nets upgrade, Rec. Ground, Lyndhurst - NSW Stronger Country Communities Fund - Round 3 <ul style="list-style-type: none"> - Netball courts surface renewal, Blayney - Multipurpose court construction, Neville - Skate park construction, Millthorpe - Aust. Building Better Regions Fund <ul style="list-style-type: none"> - Change room complex, King George Oval, Blayney - NSW T20 Cricket Legacy fund <ul style="list-style-type: none"> - Cricket pitch construction, Napier Oval, Blayney - NSW Showground Renewal Fund <ul style="list-style-type: none"> - Eastern road connection, Blayney
		Deliver Multipurpose Covered Arena project at Blayney Showground	Central West Equestrian and Livestock Centre completed.
		Prepare Business Case for King George Oval refurbishment project and seek funding opportunities	Council advised of successful application to Aust. Govt. Building Better Regions fund for King George Oval change room complex.
4.2 There is capacity to host within the Shire regional and state sporting events and competitions that will attract strong participation			
4.2.1	Encourage active participation in sport	Participate in programs and maintain Council membership to the Western Regional Academy of Sport	Membership renewed.
4.3 Blayney Shire is a centre for cultural interest, heritage and history, arts, performance and entertainment			
4.3.1	Engage with the Shire youth to facilitate projects and activities across the Shire	Facilitate youth activities held in Shire during Youth Week	3 applications received for 2020 Youth Week funding. Timing delayed however due Covid-19 restrictions. Funding body has extended timeframe for events to be conducted before 31 December 2020.
		Support the hosting of the WRAS regional Skate Boarding event in Millthorpe	Event held and funding provided.
4.3.2	Encourage participation and continue relationships with music organisations	Participate in programs and maintain Council's membership to Regional Music Programs	Invitations for Blayney Music Scholarships promoted during September and October. Poor response to program resulted in 1 Music Scholarship awarded for 2020 year.
4.3.3	Develop partnerships with other arts organisations to help deliver arts and cultural activities	Actively support and promote the Arts OutWest	Membership renewed.
		Encourage the use of the Blayney Shire Community Centre as a facility for arts and culture	Community Centre received a good volume of bookings for use of its facility for arts and cultural purposes. Covid-19 restrictions introduced in February closed the facility to public hire.
4.3.4	Provide effective and consumer friendly library services in the Blayney Shire.	Maintain and operate Blayney Library via Service Level Agreement in place with Orange City Council	Agreement finalised and in place.
		Undertake access and refurbishment works to current Library in conjunction with planning for Cultural Centre	Refurbishment works and air conditioning installation finalised.
4.4 Implementation of the Blayney Shire Sports and Recreation Masterplan priorities and strategies will realise opportunities for improved healthy lifestyle for our community			
4.4.1	Implement the priorities identified in Blayney Sport and Recreation Masterplan to enhance and improve our sporting facilities	Provide and maintain active and passive recreation facilities for the shire communities	Routine inspections undertaken as programmed and non-routine inspections as required, subject to Customer Requests or other demand. With maintenance response delivered in accordance prioritisation and within budget allocations. Capital enhancements completed:- <ul style="list-style-type: none"> - Central Equestrian and Livestock Centre - Cricket practice nets, Dakers Oval, Blayney - Amenities building, Sportsground, Carcoar

DP Ref.	DP Task	OP Measure	Comment
4.4.1	Implement the priorities identified in Blayney Sport and Recreation Masterplan to enhance and improve our sporting facilities	Investigate opportunities to develop “shovel ready” projects and implement the Blayney Sport and Recreation Masterplan to improve facilities at our major sporting precincts	Strategic planning projects underway for future open space development projects:- – Beaufort/Frape Street park – Belubula River Walk / The Island Successful funding applications with works programming at various stages of delivery for:- – Aust. Drought Communities Fund – Cricket pitch and seating, Rec. Ground, Lyndhurst – Perimeter fence, Dakers Oval, Blayney – Recreation shelter, Redmond Oval, Millthorpe – Pavilion renewal, Rec. Ground Newbridge – Amenities block, Blayney Tennis Centre – NSW Drought Stimulus Fund – Amenities block, Dakers Oval, Blayney – Cricket nets upgrade, Rec. Ground, Lyndhurst – NSW Stronger Country Communities Fund - Round 3 – Netball courts surface renewal, Blayney – Multipurpose court construction, Neville – Skate park construction, Millthorpe – Aust. Building Better Regions Fund – Change room complex, King George Oval, Blayney – NSW T20 Cricket Legacy fund – Cricket pitch construction, Napier Oval, Blayney – NSW Showground Renewal Fund – Eastern road connection, Blayney – Fence and entry statement renewal, Blayney
		Undertake an audit and upgrade the children’s play equipment in the Shire’s parks and recreation grounds	Project completed.
4.5 The Blayney Health Service Integrated Care Program will provide innovative methods to connect health care providers, ancillary and community services for those in need and deliver better preventative health outcomes			
4.5.1	Encourage and facilitate an active and healthy community by developing accessible programs through CentrePoint and local sporting groups	Establish CentrePoint as the Shire’s health and fitness centre Lobby Federal and NSW Government’s for funding to undertake the CentrePoint Sport and Leisure swimming pools major refurbishment project	CentrePoint Major Pools Upgrade complete. Trial of ‘Unsupervised Gym Access’ between 4:30am and 11pm introduced. Seeking to undertake project under NSW Resources for Regions Program.
4.5.2	Advocate and support Integrated Care Management Plan and Disability Services	Support Blayney Shire Interagency and implement Disability Inclusion Action Plan	No meetings held due to Covid-19 Public Health orders. Online engagement only.

DP Ref.	DP Task	OP Measure	Comment
Future Direction 5 - Protect Our Natural Environment			
5.1 Retention and regeneration of native vegetation corridors and removal of invasive weed and pest species throughout the Shire			
5.1.1	Maintain and strengthen partnerships with organisations responsible for natural resource management	Ongoing liaison, support and participation with Local Land Services, Landcare and Upper Macquarie County Council Continue with native planting and river health programs	Council continues to actively participate in Local Land Services (LLS) programs, and as part of the Environment and Waterways Alliance. Council Officers attend regular UMCC meetings. Ongoing native plantings undertaken and routine maintenance along Belubula River Walk, Mandurama Recreation Ground, Pound Flat Carcoar.
5.2 Biodiversity and cleaning up of the Belubula River waterways and tributaries within the Central NSW region water catchment			
5.2.1	Enhance the communities’ understanding of biodiversity issues and work towards positive behavioural change	Actively participate in local and regional catchment management groups to increase sharing of knowledge and participate in catchment wide projects and programs Continue with the Belubula River Restoration Program at riverbank areas in Blayney and Carcoar to remove willow trees and other noxious species, to plant natives and improve water quality and fish habitat Clean up the creeks throughout the Shire, including removal of willow trees and other noxious species, to create wildlife habitat	Council continues to actively participate in Environment and Waterways Alliance. Maintenance of native planting areas at Belubula River Walk, Mandurama Recreation Ground, and Pound Flat Carcoar continue. Successful funding application to NSW Drought Stimulus fund for removal of noxious weeds on Belubula River, Blayney

DP Ref.	DP Task	OP Measure	Comment
5.3 Heritage and Indigenous significant sites in the natural and built environment are identified and protected			
5.3.1	Identify items of natural and built heritage in Blayney Shire.	Promote Council's Heritage Assistance Fund to owners of Heritage items to assist with maintenance of heritage items.	Heritage Assistance Program advertised and 6 applications approved.
		Heritage Advisory services are continued to be provided to owners of heritage items ensuring heritage is preserved whilst allowing development to occur	Provided on a monthly and referral basis.
		Undertake review of the Heritage Conservation Areas within the Blayney Shire.	Council resolved to defer Blayney Settlement Strategy exhibition to April 2020. Draft Settlement Strategy to go back to Council late 2020.
5.3.2	Ensure the Shire's 8 heritage listed cemeteries are maintained and protected	Install interpretative signage within our Town and Villages at historically significant sites	Awaiting suitable funding source / grant opportunity for program.
		Support the engagement of specialist stone masons to commence restoration works on derelict graves	Council seeking to confirm responsibility and approval process to undertake such works. Council also awaiting input from Blayney Family History Group to identify priorities.
		Continue to eradicate vermin and install vermin prevention measures.	Repair undertaken at Hobbys Yards Cemetery.
5.4 Sustainable land use practices across the Shire is improved and tree planting projects are supported			
5.4.1	Promote sustainable development and protection of our natural resources	Disseminate information to the community as it becomes available	No action to date.
		Facilitate the delivery of environment initiatives on Council owned and controlled land	Ongoing maintenance in conjunction with Carcoar Urban Landcare Group along Belubula River in Carcoar.
5.4.2	Pursue sustainable land use practices based on the protection and restoration of natural resources, innovative land use policies and government and community partnerships	Undertake a review of the Blayney Cabonne Orange sub regional strategy and Blayney Settlement Strategy in preparation of the BLEP 2012 review	Council resolved to defer Blayney Cabonne Orange Sub Regional Strategy exhibition to April 2020. Blayney Cabonne Orange Sub Regional Strategy exhibition complete.
		Improve the look of the town and villages by ongoing tree planting program including on the highway, and cleaning up entrances	Council in partnership with Millthorpe Village Committee undertook limited planting due to drought. Planning underway for native planting along Richards Lane, Millthorpe.
5.5 Rural Fire Services, Weeds and Local Land Services protect and manage environmentally significant areas to maintain biodiversity of native vegetation			
5.5.1	Protect and enhance biodiversity, native vegetation, river and soil health	Assess all DA's with appropriate regard to the minimisation and mitigation of loss or harm to native vegetation	Ongoing.
5.6 Crown Lands are better managed to control weeds, pest species and bushfire			
5.6.1	Participate and share resources required to complete the NSW Crown Land Negotiation program with Orange Local Aboriginal Lands Council, Orange City and Cabonne Councils	Provide resources and participate in NSW Crown Land Negotiation program with Orange Local Aboriginal Lands Council, Orange City and Cabonne Councils	Crown Land Negotiation program in abeyance, effective from October 2019, pending review by State Government.
5.7.1	Ensure Waste Management Services are delivered in a financially sustainable manner	Review services at the Blayney Waste Facility before proceeding to re-tender the contract management of the Blayney Waste Facility.	Completed.
		Encourage separation of products at the Blayney Waste Facility to reduce the amount of material deposited to landfill	Education undertaken by NetWaste, Councils GM conversation and media avenues.
		Implement a new covering plan technique, to cap completed areas once they have been filled with waste	Strategy in place as part of Waste Management Facility management contract.
5.7.2	Develop and promote programs with NetWaste that increase recycling within the community and reduce the volume of waste going to landfill	Consider installation of additional collection points for waste transfer and recycling in the villages if the need is identified	Location and contamination levels continually evaluated.
		Investigate installation of a CDS reverse vending machine for Blayney	Royal Hotel providing over the counter service, Bathurst Recycling providing service to Blayney LGA.

12) MINUTES OF THE FINANCIAL ASSISTANCE COMMITTEE MEETING HELD 21 JULY 2020

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 2. Local Governance and Finance

File No: CR.SD.2

Recommendation:

1. That the minutes of the meeting held 21 July 2020 be received.
2. That the recommendations for 2020/21 - Round 1 of the Community Financial Assistance Program by the Financial Assistance Committee, in the amount of \$12,468.50 be approved.
3. That the applications for Council DA fees be referred to the General Manager for assessment under delegation.
4. That Council encourages Village Committees, Progress Associations and other community groups to make application for eligible projects in future rounds.
5. That Council consider amending the guidelines to allow community groups, who rely on revenue from the use of their facilities and who lost substantial revenue due to COVID-19, to apply for a grant to help cover administrative costs and overheads.

Reason for Report:

For Council to approve the minutes of the Financial Assistance committee meeting held 21 July 2020.

Report:

The Financial Assistance Committee at its meeting held 21 July 2020 considered the first round of the Community Financial Assistance Program applications for 2020/21.

An amount of \$22,500 was available for distribution in Round 1. An amount of \$36,273 in unexpended funds from prior periods was also available.

Council received 9 applications with a total value of \$146,387 in works or programs seeking \$24,434 in financial assistance. The Financial Assistance Committee has recommended \$12,468.50 be allocated to projects. Recommendations are pursuant to the criteria stipulated in the Community Financial Assistance Program guidelines.

**MINUTES OF THE MEETING OF BLAYNEY SHIRE COUNCIL FINANCIAL
ASSISTANCE COMMITTEE
HELD 21 JULY 2020
AT BLAYNEY SHIRE COMMUNITY CENTRE**

The meeting commenced at 5.07pm.

1. PRESENT

Councillor David Somervaille (Chair); Miles Hedge; Rebecca Price; Melissa O'Brien (Cadia) (by telephone); David Kennedy; Kerry Adams; Anton Franze (Director Corporate Services).

2. APOLOGIES

Councillor Scott Denton, Graham Summerson

3. DECLARATIONS OF INTEREST

Nil.

4. MINUTES FROM PREVIOUS MEETING – 3 MARCH 2020

RECOMMENDATION:

The minutes of the previous meeting held on 3 March 2020 were confirmed to be a true and accurate record of that meeting.

(Rebecca Price / David Kennedy)

5. BUSINESS ARISING

Nil.

6. DISCUSSION PAPER - SPORTING RELATED FINANCIAL ASSISTANCE

That the discussion paper on clarification of eligibility for sporting related financial assistance be approved and it be included as an annexure to the Community Financial Assistance Program guidelines.

(Rebecca Price / Kerry Adams)

7. REQUESTS APPROVED BY GENERAL MANAGER UNDER DELEGATION

RECOMMENDATION:

That the approvals of Financial Assistance for waiver of Community Centre fees by General Manager in the amount of \$374 be noted.

(David Kennedy / Kerry Adams)

8. CONSIDERATION OF ROUND 1: 2020/21 FINANCIAL ASSISTANCE PROGRAM APPLICATIONS

RECOMMENDATION:

1. That an amount of \$12,468.50 for 2020/2021 Round 1 Community Financial Assistance Program be recommended for approval by Council as per the attached schedule; and
2. That the applications for Council DA fees be referred to the General Manager for assessment under delegation.

(Kerry Adams / Miles Hedge)

8a. PROMOTION OF FUTURE ROUNDS OF COMMUNITY FINANCIAL ASSISTANCE PROGRAM

That Council encourages Village Committees, Progress Associations and other community groups to make application for eligible projects in future rounds.

9. ONE OFF ASSISTANCE – COVID-19 IMPACTS

That Council consider amending the guidelines to allow community groups, who rely on revenue from the use of their facilities and who lost substantial revenue due to Covid-19, to apply for a grant to help cover administrative costs and overheads.

10. NEXT MEETING

2 March 2020 (proposed)

There being no further business the meeting closed at 6:17pm.

FINANCIAL ASSISTANCE GRANTS: ROUND 1 - 2020/21

No.	Applicant	Project	Total Cost	Grant Sought	Grant Recommended	Comments and feedback
1	Newbridge Progress Association	Basketball Hoops	2,702.00	2,398.00	2,398.00	Approval subject to design approval and engagement with Council Infrastructure Services department.
2	Barry Progress Association	Compliant Chairs and Trolley for Barry School Community Hall	6,748.50	4,248.50	4,248.50	Well compiled application for community facility with matching contribution and supporting quotation.
3	Blayney Preschool Inc.	Foyer/Awning	6,117.00	6,117.00	-	While Pre-school is an incorporated association the facility is not available to the whole community and does not provide a broader community benefit; does not meet criteria.
4	Lyndhurst Soldiers Memorial Hall Village Committee	Water Station/bubbler Russart St Lyndhurst	2,453.00	1,226.00	1,226.00	Support and assistance sought from Village committee and co-contribution proposed.
5	Millthorpe & District Historical Society	Golden Memories Millthorpe Museum Toilet Block and Walkway	120,000.00	4,000.00	-	DA fees request. Refer back to GM for assessment under delegation.
6	Blayney Mens Shed	Development Application Fees	358.00	358.00	-	Refer back to GM for approval under delegation with support of this committee.
7	Junction Reefs Reserve Trust	Signage and Protective Fencing Project	7,096.00	4,596.00	4,596.00	Project has broader community benefit with tourism benefits to the Shire.
8	Blayney Preschool Inc.	Public Liability Insurance	912.21	912.21	-	Policy requires approvals to be groups that represent interests of local community e.g. village committee; or facilities that are broadly used by or available for the community. (Also see 4 above).
			146,386.71	23,855.71	12,468.50	

Risk/Policy/Legislation Considerations:

The recommendations for funding are as recommended by the Financial Assistance Committee and are assessed against the Community Financial Assistance Program guidelines.

Budget Implications:

Council has an amount of \$100,000 allocated in its 2020/21 Operational Plan for this purpose including amount of \$55,000 approved in advance for assistance to groups, schools and organisations for events; rates and charges and public liability insurance.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

13) DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT**Department:** Infrastructure Services**Author:** Director Infrastructure Services**CSP Link:** 1. Public Infrastructure and Services**File No:** GO.ME.1**Recommendation:**

That the Director Infrastructure Services Monthly Report for August 2020 be received and noted.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

Report:**Topical Matters**Funding programs

Council has recently submitted a project nomination to the Australian Government Local Roads and Community Infrastructure Program for the Newbridge Road Rehabilitation Project. The project aims to strengthen the key link between Blayney and Newbridge by undertaking several improvements on a poor section of the road, on either side of the railway underpass on the Main Western Railway. The main focus of the works will be on widening of shoulders on an 850m stretch of narrow road, pavement strengthening and the correction of the road surface shape.

The project is valued at \$650,000, funded by the Government component of \$537,301 and \$112,699 to be funded from the Blayney Shire Council Infrastructure Contributions Plan Internal Reserve. A QBRS amendment will be sought once Council receives positive confirmation of the project from the Australian Government.

Major Works

Council design staff are finalising the design for rehabilitation works on Hobbys Yards Road between Three Brothers Road and Mckellars Lane, scheduled to commence in September. These works are funded via NSW Government REPAIR Grant funding and Council's Regional Roads allocation.

Works on site have commenced with the removal of a line of pine trees on the western side of the road leaving Hobbys Yards, and geotechnical investigations. Works will include easing of the vertical alignment to improve sight distance over the crest, widening of the shoulders, and pavement strengthening.

Road Maintenance Works

Road maintenance works including pot hole patching, vegetation management, and signage work have been undertaken on Cadia Road, Long Swamp Road, Neville Road, Newbridge Road, Burnt Yards Road, Tallwood Road, Mandurama Road, and Garland Road.

Major ContractsCarcoar Sportsground Amenities Block

Driveway, footpath and carpark construction is complete. The carpark sealing works have been delayed due to weather and access for sealing truck. It is anticipated this will occur prior to the August Council meeting.

A successful old boy's rugby match was held on 2 August and feedback was very positive on the facility and the local community input.

It is anticipated that a community fun day be held to formally open the facility in August/September.

Central West Equestrian and Livestock Centre (CWELC)

There has been several user groups hold various events in the new arena in the past month with appreciative members of the groups noting there enthusiasm for the facility.

Power upgrades are underway with approvals and designs being confirmed by Essential Energy. It is envisaged the new transformer and switchboard will be installed in November this year.

The storage shed has been finalised and is expected to be installed by mid September.

Assets

Assets staff have completed the revaluation and reconciliation of the Transportation Asset Class and the reconciliation and additions for the end of financial year reporting on other asset classes.

The annual footpath inspections have been completed and the kerb and gutter inspections are currently underway.

Parks and Recreation

Whilst COVID-19 pandemic restrictions have begun to increase as a result of the Victorian and NSW coastal situation, the Parks and Recreation team have prepared Redmond Oval, King George Oval and the Blayney Showground for the limited undertaking of winter sports.

Routine maintenance has continued with the flat leaf weed spraying program throughout the Shire, and specifically the Blayney Showground following completion of the Central West Equestrian and Livestock Centre (CWELC). Mowing and general maintenance has also been undertaken at the cemeteries.

Footpath edging has continued with many positive responses from the community.

Detailing work has been undertaken following the completion of construction work on the Carcoar Sportsground amenities block, and the facility added to the routine maintenance program.

Following a written request from a member of the Millthorpe community, lines were reinstated on the Redmond Oval basketball area, resulting in a noticeable level of usage.

Staff have commissioned the new water cart and other plant for the CWELC and commenced routine maintenance of the sand surface, including development of a suitable moisture profile, in consultation with CWELC user groups.

The COVID-19 pandemic has also restricted Council's ability to engage in the Planet Ark National Tree Day, requiring us to rethink our involvement. The Parks team provided a successful tree giveaway with many residents being provided with varying shrubs and grasses, and advice on plantings, in lieu of our usual community tree planting.

Wastewater

The construction of a Recycled Water Treatment Plant at the Blayney Sewerage Treatment Plant continues to progress through the approvals phase with Council staff working through the Section 60 application with DPIE.

The additional 33kW solar system is with Essential Energy for approval at this point with negotiations on how much export is permissible. This will determine the final design of the equipment required.

Fleet & Plant

Council has commenced procurement for the 2020/21 plant replacement program. Requests for Tender have been issued via the VendorPanel platform for the replacement of a Truck (P31) and Dog Trailer (P171).

Procurement of the light fleet replacements has commenced with Requests for Quotation issued to regional dealers for the replacement of 4 light vehicle items.

Risk/Policy/Legislation Considerations:

Information report only.

Budget Implications:

Information report only.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

14) RECYCLED WATER TREATMENT PLANT**Department:** Infrastructure Services**Author:** Manager Water and Wastewater**CSP Link:** 5. The Natural Environment**File No:** WA.DC.1**Recommendation:**

That Council approve the Recycled Water Treatment Plant project, fully funded to the value of \$535,000 through the Sewer Reserve.

Reason for Report:

To inform Council of the costs and return on investment for the Recycled Water Treatment Plant and seek approval for the project to proceed, funded from Sewer Internal Reserve.

Report:

The construction of a Recycled Water Treatment Plant at the Blayney Shire Sewerage Treatment Works in Blayney will produce safe water for irrigation on sports field, open spaces and construction works. Staff have been progressing through the Section 60 approval process in consultation with the NSW Department of Planning, Industry and Environment (DPIE) to enable effluent from the maturation ponds to be treated to an acceptable level enabling the re-use of this valuable resource.

The treatment plant will include screen and ultraviolet filtration, pH correction and chlorine dosing. This treatment process will enable Council to supply safe and compliant, high-grade recycled water to our sporting fields and open areas for irrigation including Napier and King George Ovals. One of Council's objectives in this project will realise water savings of around 30 Megalitres of potable water each year. This water security initiative will provide sufficient water to supply the needs of over 100 houses per annum.

The recycled water will also be treated to a level which will be suitable for construction purposes. A standpipe will enable the filling of water trucks which could be used for road construction, concrete batching and dust suppression at construction sites. This is particularly important if Orange City or Central Tablelands Water (CTW) move to Level 5 and 6 water restrictions, which would prohibit the use of water for irrigation and construction activities.

Effluent to be released to the environment will continue to pass through the newly renovated constructed wetlands in accordance with the EPA Licence conditions. This water security and recycling project will provide additional benefits to the environment by reducing the pollutant load discharged into the Belubula River, the headwaters of the Lachlan River system.

Risk/Policy/Legislation Considerations:

This project requires DPIE Section 60 approval, which comes after validation of the treatment process confirming the performance meets the design standard. Council staff have been in consultation with DIPE throughout the development and design phases of this project to ensure the project is meeting the relevant criteria prior to construction phase.

DPIE have approved the design, which has enabled the detailed costing and review of the budget.

Budget Implications:

Council approved this project in the Operational Plan 20/21 with an initial estimate of \$750k with a grant to offset the expenditure of \$500k; a net cost to Council of \$250k.

A revised estimate for the project is \$535k, however; Council has not been able to meet the funding criteria for this project under the NSW Governments Safe and Secure Program, or other current DPIE water security funding projects as Council is not the Water Authority.

Council approval is sought to proceed with funding the entirety of the project, with a net cost to Council of \$535k from the Council's Sewer Reserve.

The current calculated potable water cost for Napier and King George Oval are displayed in the table below. The savings achieved through utilising recycled water will be realised as savings to the operational budget for Construction and Sports and Recreation.

Napier Oval	\$39,084 pa
King George Oval	\$61,165 pa
Construction Water	\$26,240 pa
<hr/>	
Total potable water costs	\$126,489 pa

It is proposed to have a dual fee charging structure for the sale of the recycled water, being:

- 1) Sales to Council's General fund for irrigation of parks and construction purposes. This fee would be variable and would meet full cost recovery of the system and is dependent on ability to create commercial sales.
- 2) Sales to Commercial businesses.

The intention of the charging structure is to achieve full cost recovery (including depreciation), whilst keeping cost to Council as low as possible. Council may wish to keep both fee structures the same, i.e. commercial rate, which has potential to result in a profit for the scheme.

Funds received for water sales, will be returned to the Sewer Fund.

The Operation and Maintenance costs of the Recycled Water Treatment Plant are shown below.

A further report will be provided to Council for consideration and approval of the proposed Fees and Charges Structure for Recycled Water Sales, which will be exhibited for 28 Days as per the Local Government Act.

Sewerage Reserves Funded	
O&M costs per annum	\$56,640
Annual Depreciation	\$16,320
Total Annual Costs	\$72,960

The current Long Term Financial Plan (LTFP) does not include this project. The upgrade of the Sewerage Treatment Plant is noted in the financial year of 2025/2026. Using monies from the reserves will result in larger borrowings for the treatment plant upgrades.

It should be noted there has currently been no review, design or costing for the upgrades. However, it has been identified the plant is nearing its processing capacity, which is why the figure has been placed in the budget to ensure it is flagged for future works. Population growth is the factor which will require these works to be completed.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

15) MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 7 AUGUST 2020

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 4. Community, Sport, Heritage and Culture

File No: TT.ME.1

Recommendation:

1. That the minutes of the Blayney Traffic Committee Meeting, held on Friday 7 August 2020, be received and noted.
2. That Council:-
 - a. increase the 50km/h speed zone (R4-1) signs on Mount Macquarie Road to C size.
 - b. seek Transport for NSW approval for the relocation of the existing repeater sign (R4-1A) on Naylor Street to provide a 300m spacing from the initial speed zone sign, a further repeater (R4-1A) sign be installed 30m North of the intersection with Eulamore Street, and provide 50km ahead (G9-79A) signage on the approach from Mount Macquarie Road.
3. That the current Low Bridge High Vehicle G9-3(R) sign be relocated to between 40 and 60m west of Henry St in accordance with Australian Standard AS1742.2.
4. That a G9-5-1(R) Detour for High Vehicles be erected at the intersection of Burns and Henry Streets.
5. That additional signage be provided to further inform the detour and heavy vehicle access remains available to the Sealink facility.
6. That Council obtain concurrence from Transport NSW to install modified steep descent signage (WS-12 & W8-17-1 (1km)) on Carcoar Road, 2.6km South of the intersection of Browns Creek and Carcoar Roads.
7. That Short *Steep Descent signage (W5-12 & W8-17-1 (1km)) be installed on Errowanbang Road, in accordance with AS1742.2, 3.3km South West of the intersection of Errowanbang and Tallwood Roads.*
8. That Council refuse the request for the conversion of the existing Give Way (R1-2) signs to Stop (R1-1) signs at the intersection of Henry and Burns Streets, Blayney.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL TRAFFIC COMMITTEE MEETING
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE,
ON 7 AUGUST 2020, COMMENCING AT 10:04AM**

PRESENT

Members: Cr Bruce Reynolds (Blayney Shire Council - Chair), Reg Rendall (Paul Toole Representative), Wayde Hazelton (TfNSW), Michael Chooi (NSW Police).

Present: Grant Baker (Director Infrastructure Services), Andrew Cutts (Tablelands Area Road Safety Officer), Nikki Smith (Administration Officer).

APOLOGIES

Nil.

Confirmation of Minutes

RESOLVED: That the Minutes of the previous Traffic Committee Meeting held on Friday 12 June 2020, be confirmed to be a true and accurate record of that meeting.

(Reg Rendall / Mick Chooi)

MATTERS ARISING FROM THE MINUTES

Nil.

Reports

20200807:01 Pollie Pedal Charity Cycle Ride - 2020

Event cancelled will reschedule 2021.

20200807:02 Speeding Concerns - Naylor Street Carcoar

RECOMMENDATION:

1. That Council:-
 - a. increase the 50km/h speed zone (R4-1) signs on Mount Macquarie Road to C size.
 - b. seek Transport for NSW approval for the relocation of the existing repeater sign (R4-1A) on Naylor Street to provide a 300m spacing from the initial speed zone sign, a further repeater (R4-1A) sign be installed 30m North of the intersection with Eulamore Street, and provide 50km ahead (G9-79A) signage on the approach from Mount Macquarie Road.

(Reg Rendall / Mick Chooi)

ACTION:

1. That the issue of excess speed on Naylor Street, Carcoar be referred to NSW Police for enforcement purposes.
2. That Council install Children Crossing (symbolic) (w6-3) with the additional Children Crossing (word) (w8-221n) plate, on the approaches to Carcoar Sports Ground.
3. That Council investigate options and seek community feedback for traffic calming devices on Naylor Street.

20200807:03 Advisory Signage - Burns Street**RECOMMENDATION:**

1. That the current Low Bridge High Vehicle G9-3(R) sign be relocated to between 40 and 60m west of Henry St in accordance with Australian Standard AS1742.2.
2. That a G9-5-1(R) Detour for High Vehicles be erected at the intersection of Burns and Henry Streets.
3. That additional signage be provided to further inform the detour and heavy vehicle access remains available to the Sealink facility.

(Mick Chooi / Wayde Hazelton)

ACTION: Replace the faded Low Bridge High Vehicle G9-3(L) located at the intersection of Newbridge and Moorilda Roads.

20200807:04 Descent Signage - Carcoar Road

RECOMMENDATION: That Council obtain concurrence from Transport NSW to install modified steep descent signage (WS-12 & W8-17-1 (1km)) on Carcoar Road, 2.6km South of the intersection of Browns Creek and Carcoar Roads.

(Cr Bruce Reynolds / Wayde Hazelton)

ACTION: Seek TfNSW advice and prepare a report to future meeting to replace superseded "derestricted" (R4-2) signs with End 80 (R4-12) and Reduce speed to conditions (G9-318-1) signs.

20200807:05 Regulatory Signage - Carcoar And Browns Creek Roads

The matter was deferred to October meeting.

20200807:06 Descent Signage - Errowanbang Road

RECOMMENDATION: That Short Steep Descent signage (W5-12 & W8-17-1 (1km)) be installed on Errowanbang Road, in accordance with AS1742.2, 3.3km South West of the intersection of Errowanbang and Tallwood Roads.

(Reg Rendall / Mick Chooi)

20200807:07 Regulatory Signage - Henry Street

RECOMMENDATION: That Council refuse the request for the conversion of the existing Give Way (R1-2) signs to Stop (R1-1) signs at the intersection of Henry and Burns Streets, Blayney.

(Wayde Hazelton / Mick Chooi)

Traffic Register

That the information be noted.

ACTION: Council to place on it line marking schedule - Spring Terrace Road (near the first bend) lines are faded.

ACTION: Council to programme the placement of traffic counters on Mandurama Road on the approach to the village as a follow-up from the Education Programme completed by the Tablelands Road Safety Officer.

General Business

20200807:08 Signage Request – Horse and Rider

ACTION : Council to identify the demand for Horse and Rider (W5-243n) signs on Hobbys Yards Road in the vicinity of the Hobbys Yards Hall, between Three Brothers Road and McKellars Lane.

20200807:09 Signage Request – 40km/h Sign Carcoar Road

Noted.

20200807:10 Signage Request – Steep Descent Signage Carcoar Road

Noted.

20200807:11 Speed Data – Vittoria Road / Victoria Street Millthorpe

ACTION: Speed Data to be collected and reported at a future Traffic Committee Meeting.

20200807:12 Power Pole – Orange Road Blayney

ACTION: Council to liaise with Westside Petroleum in relation to proposed regulatory signage and be reported to the October Traffic Committee meeting.

Informal Matters

20200807:13 Speeding Concerns - Forest Reefs Road Millthorpe

ACTION: That the issue of excess speed on Forest Reefs Road be referred to NSW Police for enforcement purposes, and Newcrest Mining (CVO) for consideration of any necessary action. Tablelands Road Safety Officer to continue to liaise with CVO.

20200807:14 Monthly Road Safety Report - Andrew Cutts, Road Safety Officer - June 2020

That the information be noted.

20200807:15 Monthly Road Safety Report - Andrew Cutts, Road Safety Officer - July 2020

That the information be noted.

20200807:16 Chifley Local Area Command - Serious/Fata MVA Report - June 2020

That the information be noted.

FUTURE MEETING DATES - 2020

- Friday, 9 October 2020
- Friday, 11 December 2020

There being no further business, the meeting concluded at 11.23am.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

16) UPPER MACQUARIE COUNTY COUNCIL DELEGATE REPORT

Department: Executive Services

Author: Councillor Reynolds

CSP Link: 5. The Natural Environment

File No: EM.ME.6

Recommendation:

That Council receive and note the Upper Macquarie County Council achievement report 2019-20.

Reason for Report:

To update Council on the annual performance of Upper Macquarie County Council for the 2019-2020 financial year.

Report:

Upper Macquarie County Council is the weeds authority for 4 local government areas being Bathurst Regional Council, Blayney Shire Council, Lithgow Council and Oberon Shire Council. Each of these Councils provides a financial contribution to the operation of the County Council. Blayney Shire Council is represented by Cr David Kingham and Cr Bruce Reynolds.

At the County Council meeting held on Friday 31 July 2020 there were a number of reports presented. A report is presented to Blayney Shire Council to summarise some of the highlights of the Upper Macquarie County Council performance in 2019-20 and some of the activities expected to take place throughout the coming financial year.

Property Inspections Program 2019-20

The 2019/2020 property inspection program has been completed in all local council areas. For the 12-month period from 1 July 2019 to 30 June 2020 there were 1,872 inspections undertaken (including 490 re-inspections) covering approximately 148,000 hectares of land (including 2,150 kms of linear reserves) as follows:

- 1,373 inspections were of private property (~132,500 ha),
- 212 inspections were of public land (~9,900 ha), and
- 287 inspections were of public high-risk pathways (~2,152 kms)

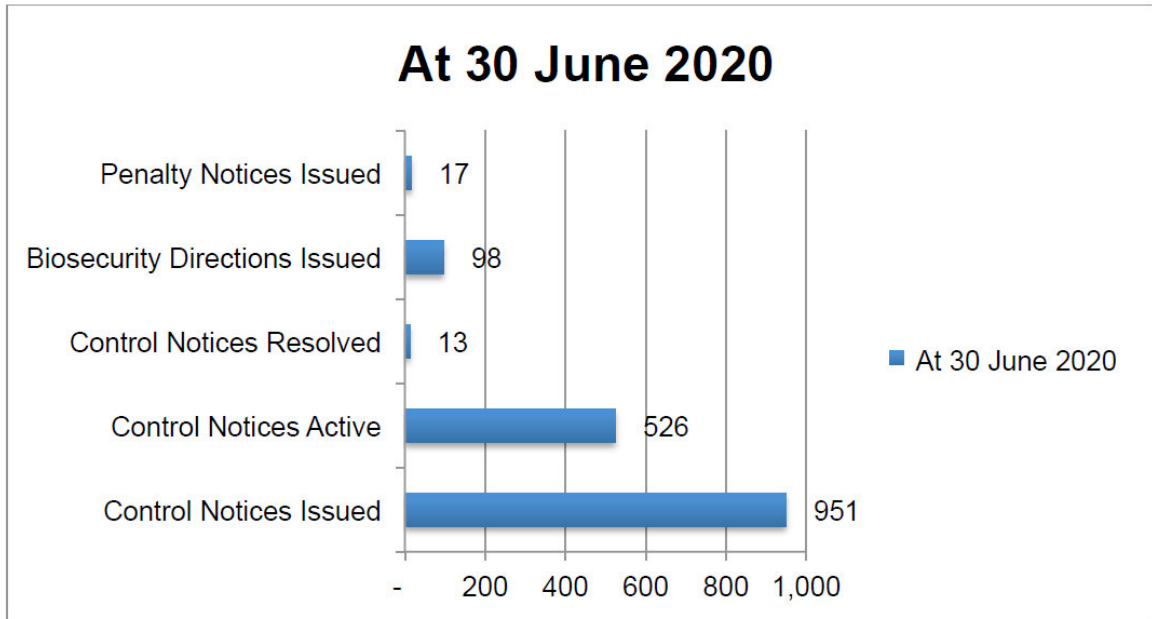
Table 1 below provides a summary of all property inspection risk results from inspection activity carried out across the County area of operations during the whole year.

RISK RESULTS	Rating 1	Rating 2	Rating 3	Rating 4	Total LGA
Bathurst	140	236	208	57	641
Blayney	26	81	74	33	214
Lithgow	213	161	198	65	637
Oberon	126	121	67	66	380
UMCC Total	505	599	547	221	1872

Table 1. Inspection ratings 2019-20. Low risk rating 1 and high risk rating 4. There were 214 properties inspected in the Blayney Shire in 2019-20 of which 107 or 50% were in the high risk rating 3 and 4 categories.

Enforcement and Compliance Status

At 30 June 2020, for the period from 1 July 2018 to 30 June 2020, a total of 3,374 inspections of 2,685 properties had been undertaken of which 1,734 were found to already be of low weed biosecurity risk and 951 were found to be of high weed biosecurity risk at first inspection. Accordingly 951 weed control notices were issued to the high weed biosecurity risk properties. On the reporting date 413 of these properties have had the offending weed risk controlled, 12 were archived due to land status issues, and the remaining 526 properties are still uncontrolled. Of the 526 properties not yet controlled 92 have had a second inspection and 33 have had a third inspection. The remaining 401 properties have had a first inspection and will be re-inspected for the second time in due course. Within this process 77 landholders are still the subjects of Individual Biosecurity Directions with 15 of the landholders having also received a Penalty Infringement Notice for \$1,000.



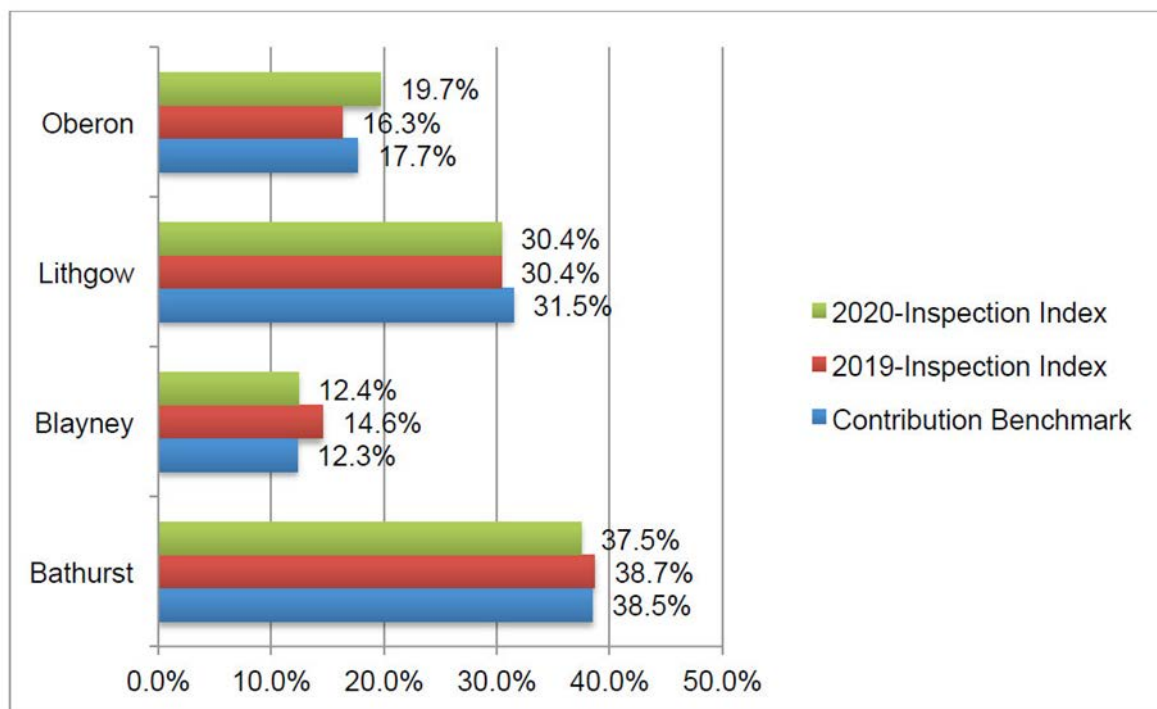
Graph 1: Enforcement / Compliance Activity Summary 1 July 2018 to 30 June 2020

It should be noted that a number of the Control Notices, Biosecurity Directions and Penalty Notices have been issued in Blayney Shire.

Whole Year Inspection Index Position

Graph 2 below provides an indication of relative value-for-money for constituent councils, relating to property inspection effort on a Whole of Year basis (i.e. the full twelve months of a financial year) - comparing the annual inspection index for each year against the target contribution benchmark. It should be noted that Blayney Shire has received inspections above its

contribution for the past two years.



Graph 2: Whole Year Inspection Index Position (12 & 24 Months to June 30 2020)

Roadside Spraying

A decision was made about roadside spraying of weeds for the coming year. Blayney Shire makes a separate contribution to roadside spraying annually.

The following roads are designated to receive roadside spraying in 2020-21 in the Blayney Shire:

Mallowgrove Road, Old Lachlan Road, Burnt Yards Road, Fell Timber Road, Gallymont Road, Browns Creek Road, Moorilda Road, Tallwood Rd, Ovington Lane, Warbutons Lane, Duttons Lane, Kinghams Lanw, Beneree Road, Mathews Lane, Wilsons Lane, Hillside Lane, Newbridge Road, Carbine Road, Long Swamp Road, Cadia Road and Errowanbang Road.

If landholders see priority weeds along the roadsides, they are encouraged to report these weeds to the Upper Macquarie County Council office.

Aerial Weed Treatment Program 2020-21

Planning is underway for the tentative staging of an aerial weed control program in the spring of 2020 – targeting primarily Serrated Tussock and potentially also some Blackberry. Biosecurity Officers are liaising with interested landholders and assisting with preparation of aerial treatment maps as required. Landholders in Blayney Shire who are interested in undertaking aerial spraying in the upcoming spring program are encouraged to contact the UMCC office and register an interest.

Chemical Sales to Landholders

Sales of herbicides and associated chemicals have continued throughout most of the pandemic period to date, and appear to have been largely unhindered by the associated disruption. Although the office is closed to the public, landholders have still been able to contact the Council by phone or mail, as previously, to arrange purchases. In some cases staff will deliver the larger quantity purchases to landholders while on their inspection rounds, while pick-up from the depot in Kelso by arrangement is again possible since the office is now staffed most days.

Financial Performance 2019-20 (Unaudited)**Upper Macquarie County Council Income Statement 2019-20:**

Total income from continuing operations = \$1,276,000

Total expenses from continuing operations = \$1,229,000

Net operating result for the year = \$44,000

This \$44,000 surplus compares with the original budget position projecting a \$3,000 surplus.

Upper Macquarie County Council Statement of Financial Position 30 June 2020:

Total Assets = \$1,260,000

Total Liabilities = \$231,000

Total Equity = \$1,029,000

This \$1,029,000 total equity compares with last year at \$1,025,000.

Total cash and cash equivalents of \$1,107,000 on 30 June 2020 compared with last year-end at \$993,000 on 30 June 2019.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

Matters to be dealt with in closed committee

In accordance with the Local Government Act (1993) and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

17) LEGAL MATTER

This matter is considered to be confidential under Section 10A(2) (g) of the Local Government Act, as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.